

Allenstown, New Hampshire



1991 Annual Report

Front Cover Photo: (Taken in 1936)

Front Row — Left to Right: Arthur Lemaire, Wilfred Bonenfant, George Bellerose, Oscar Girard, Albert A. Bellerose, Albert Bonenfant, Eddie Hamel, Maynard Georgi, Romeo Bellerose.

Second Row: Arthur Girard, Joseph Bonenfant, John O. Bellerose, George F. Georgi, Emile Blais, Leo Courtemanche, Duke Dupont.

Third Row: Raymond Laronde, Octave Bellerose, Albert W. Bellerose, Albert Blais, Honore Bonenfant.

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N. H. STATE LIBRARY

MAY 13 1992

CONCORD, N.H.

TOWN OFFICERS

MODERATOR

Ernest Petrin
16 Dowst Road

TOWN CLERK

Edward R. Cyr
9 Letendre Avenue

TREASURER

Estelle Godbout
1 Ray Court

TAX COLLECTOR

Diane Demers
22 Whitten Street

ROAD AGENT

James Boisvert
4 Howe Street

FIRE CHIEF

Donald Peloquin
25 Birchwood Drive

CIVIL DEFENSE DIRECTOR

Roger Letendre
Cross Country Road

HEALTH OFFICER

Charles Martel
50 Al's Avenue

WELFARE OFFICER

Donna Dlubac
25 Cross Street

BUILDING INSPECTOR

Robert O. Girard, Sr.
2 Ray Court

SEWER COMMISSIONERS

Albert C. Hamel - 1992
Colin T. Egan - 1993
Robert Plourde - 1994

LIBRARY TRUSTEES

Vivien Doane - 1992
JoAnn Menard - 1993
M. Vicki Kneeland - 1994

TRUSTEE OF TRUST FUNDS

Jeanette Plourde
71 River Road

LIBRARIANS

Georgette Plourde
2 School Street

Bettie Richard
7 Whitten Street

Pauline Chroniak
7 Valley Street

SELECTMEN

Gabriel Daneault - Chairman
Rodney A. Towle
Dennis R. Fowler

34 Al's Avenue
37 Ridge Road
4 Boulder Circle

485-3995 - 1992
485-3895 - 1993
485-5437 - 1994

SELECTMEN'S OFFICE HOURS

Pauline Adinolfo - Bookkeeper
Tina Gray - Secretary
Monday -Friday 8:30am - 2:30pm
Wednesday Evening 7:00pm - 9:00pm
485-4276/485-5331

TOWN CLERK'S OFFICE HOURS

Monday - Thursday 8:30am - 5:30pm
Friday 8:30am - 6:00pm
Edward R. Cyr
485-3111/485-3331

WELFARE OFFICE HOURS

Tuesday - Thursday 9:00am - 1:00pm
By Appointment Only
485-4276/485-5331

ALLENSTOWN PUBLIC LIBRARY

Monday - 1:00pm - 5:00pm
7:00pm - 9:00pm
Tuesday - 10:00am - 12:00pm
1:00pm - 5:00pm
7:00pm - 9:00pm
Wednesday - CLOSED
Thursday - 10:00am - 12:00pm
1:00pm - 5:00pm
Friday - 1:00pm - 9:00pm
485-7651



TOWN OF ALLENSTOWN

*Municipal Building
41 Library Street
485-4276*

Hours: 8:30am - 2:30pm

PLANNING BOARD MEMBERS

				TERM*
SELECTMAN:	Dennis R. Fowler	4 Boulder Circle	485-5437	1994
CHAIRMAN:	Ernest Petrin	16 Dowst Road	485-5819	1992
	Robert O. Girard	2 Ray Court	485-9102	1993
	Colin Egan	7 Howe Street	485-7215	1992
	Richard Dymont	130 Monroe Avenue	485-8168	1994

PLANNING BOARD ALTERNATES

Vacant				1993
Maurice Michaud	135 Monroe Avenue	485-3162		1992
Russell Burke	1 Cedar Circle	485-2451		1994

PLANNING BOARD SECRETARY

Carol Angowski	61 River Road	485-5651
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ZONING BOARD MEMBERS

SECRETARY:	Carol Angowski	61 River Road	485-5651	1994
CHAIRMAN:	Doris Levesque	6 Roland Drive	485-4043	1993
	Thomas Stokes	24 Main Street	485-2209	1992
	Carl Foss	27 Main Street	485-4078	1993
	Donald Coulsey	Riverside Park Drive	485-7107	1994

ZONING BOARD ALTERNATES

Michael Ortisi	Cedar Circle	485-8302	1992
Scott Halvorsen	9 Campbell Street	485-8051	1993
Abraham Blow	15 Albin Avenue	Unlisted	1994

BUILDING INSPECTOR

Robert O. Girard, Sr.	2 Ray Court	485-9102	1992
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BUDGET COMMITTEE

1992

Arthur Houle
Roger Blazon
George Letourneau
Robert Levesque

1993

Carol Angowski
Scott Theg
Henriette Girard
Marilyn Blake-Boucher

1994

Irene Boisvert
Stephen Fowler
Michael Collier
Peter Viar

Michael Collier - Chairman
Carol Angowski - Clerk
Gabriel Daneault - Selectman
Maureen Cyr - School Representative - resigned

FOREST FIRE WARDEN

Donald Peloquin

SCHOOL CROSSING GUARDS

Rene "Charlie" Beauchesne
Paul Beaudet

SUPERVISORS OF THE CHECKLIST

Louise Letendre - 1992
Lorette Houle - 1994
Elizabeth St. Germain - 1996

Full-time Officers

Norman H. Connor - Chief
Ronald Montplaisir - Sgt.
Craig C. Sykes - Corporal
Ernest Castle III
Paul Beauchesne
Scott Legasse

Part-time Officers

Bruce R. Nadeau
Lois Theuner
Todd Boucher
Aubrey Viar
Robert Montmarquet

ANIMAL CONTROL OFFICER

Steve Couture

PARKS & RECREATION

Ronald Adinolfo - Director
Richard Fleury - Asst. Director

FULL-TIME FIREFIGHTERS

Everett "Chappy" Chaput, III
Robert "Rob" Martin

REPRESENTATIVES TO GENERAL COURT

Gabriel Daneault
34 Al's Avenue
485-3995

George Letourneau
4 Sunset Avenue
485-3032

**TOWN OF ALLENTOWN
MINUTES OF TOWN MEETING
MARCH 16, 1991**

The Moderator, Ernie Petrin, called the meeting to order at 1:05pm. There were 196 registered voters in attendance. Mr. Petrin discussed the guidelines for the meeting.

Article 1. To choose all necessary Town Officers for the ensuing years. (By Official Ballot)

This Article was taken care of on Tuesday March 12. The results are known.

Article 2. To see if the Town will vote to authorize the Selectmen to borrow money in anticipation of taxes.

A Motion was made by Gabby Daneault and seconded by Dennis Fowler to accept Article 2 as read. Voted and passed.

Article 3. To see if the Town will vote to authorize the Selectmen to sell any real estate which the town may have acquired by deed as a result of non-payment of taxes, and to authorize the Selectmen to give a deed in the name of the Town to the purchaser of such land.

A Motion was made by Steve Fowler and seconded by Richard Bilodeau to accept Article 3 as read. Voted and Passed.

Article 4. To see if the Town will vote to authorize the Board of Selectmen to apply for, accept and expend, without further action by this Town Meeting, any grants, gifts or funds that may become available during the 1991 calendar year from State, Federal or private sources, provided that such expenditures be made for purposes for which the Town is authorized to appropriate funds, and that such expenditures do not require the expenditure of other Town funds not already appropriated for that purpose. (This Article is submitted by the Board of Selectmen).

A Motion was made by Doris Levesque and seconded by Art Houle to accept Article 4 as read. Voted and passed.

The Moderator advised that there was a Petition for secret ballot for Article 5, Article 6, Article 10, Article 11, Article 13, Article 14 and Article 18. The Petition was signed by the following persons: Rudy Plourde, Linda Welch, John Welch, William F. Giordano, Ronald Adinolfo, Arthur Proulx, James Boisvert, Maureen Fowler, Henry St. Germain, Fran St. Germain, Donald Peloquin and Jacqueline Peloquin. There were at least five persons who signed the Petition in attendance, namely, Rudy Plourde, Linda Welch, John Welch, William Giordano and Ronald Adinolfo.

Article 5. To see if the Town will vote to authorize the Board of Selectmen to create the position of Code Enforcement Officer for the Town of Allentown. Said position to absorb the duties and responsibilities of Building Officer, Health Officer and Code Enforcement, and to serve under the direct supervision of the Board of Selectmen. The Code Enforcement Officer

shall be appointed by the Board of Selectmen, and shall be fully qualified to perform the duties assigned. The Code Enforcement Officer shall maintain regular hours as established by the Selectmen and shall be available for emergency calls at all times, or provide for qualified substitute coverage approved by the Selectmen. Compensation for the position will be determined by the Selectmen and will reflect the amount of time necessary to perform the duties assigned.

Further, to see if the Town will vote to authorize the Board of Selectmen to enter into discussions and negotiations with other towns with the possibility of jointly funding a Code Enforcement Officer. (This Article is submitted by the Board of Selectmen).

A Motion was made by Evelyn Sullivan and seconded by John Welch to accept Article 5 as read. Dennis Fowler took the floor and spoke in favor of passing this Article because of the number of complaints through the years and the amount of activity. He stated the Board wrote up the Article and is looking into the possibility of joining with other towns. He also stated that no money was added to the budget for this Article. He stated we are presently paying for a part-time health officer and building inspector. Ed Emond stated he was concerned with this Article and the need for it. Steve Johnson asked about funding for this. Revising the current fee process for our permits was also discussed. Ed Hanson stated this matter should have been planned out better and thought out more before being presented at this meeting for approval.

A Motion was made by Ed Emond and seconded by Don Coulsey to authorize the Board of Selectmen to study the idea of creating the position. Voted and passed.

Evelyn Sullivan stated the Selectmen had been dealing with the unavailability of the health officer and building inspector. Dennis Fowler stated that he talked to the health officer and building inspector and both agree the town needs someone more available. Mr Fowler also stated that the Selectmen were looking for feedback from townspeople at this meeting Ron Adinolfo asked the town counsel whether there was a need for this article. Town counsel stated that it was a proper Article.

One hundred seventy-seven votes were cast by secret ballot and there were 84 yes votes, 93 no votes. Article defeated.

Article 6. (By petition) To see if the Town will vote to change the position of Road Agent from a one (1) year to a three (3) year position.

A Motion was made by Scott Halvorsen and seconded by Steve Fowler to accept Article 6 as read. Mr. Halvorsen spoke in favor of passing this Article.

A Motion was made by Ron Adinolfo and seconded by Steve Fowler to move for the question. Voted and passed.

One hundred seventy votes were cast by secret ballot and there were 133 yes votes, 45 no votes and one blank vote. Article 6 passed.

Article 7. (By Petition) To see if the Town of Allenstown will vote to establish a Trust fund to receive and hold money for the purpose of establishing and maintaining a fund for recycling.

A Motion was made by John Welch and seconded by Doris Levesque to accept Article 7 as read.

Moe Michaud stated that sooner or later the Town will have to recycle. This Article will

enable us to begin to set up recycling facilities. He stated that the money generated so far from recycling is over ONE THOUSAND DOLLARS (\$1,000.00). He stated that this wasn't costing the taxpayers any money. Article 7 voted and passed.

- Article 8. (By Petition) To see if the Town of Allenstown will vote to place all money received by recycling, including the tipping fee that would normally be paid for tonnage, into the recycling fund for the purpose of expanding the recycling facilities.

A motion was made by Dennis Fowler and seconded by John Welch to accept Article 8 as read.

Moe Michaud stated that by passing this Article we would be able to put money in trust funds. Ed Emond questioned the legality of depositing revenue in such a fund. Town counsel stated that it could be done. Voted and passed.

- Article 9. (By Petition) To see if the Town of Allenstown will adopt the "Epsom Plan" to grant a property tax credit for taxpayers who educate children outside the local public schools.

A Motion was made by Gabby Daneault and seconded by Dennis Fowler to table Article 9. Mr Daneault stated that the reason for this was that the Town of Epsom has been taken to Court on this matter and that it would be advisable to wait for the courts to settle this. Article 9 tabled.

- Article 10. To see if the Town will vote to raise and appropriate the sum of FIFTEEN THOUSAND TWO HUNDRED DOLLARS (15,200.00) for the purchase of One 1990 ford LTD Police Cruiser, for the use by the Police Department. (This Article is not recommended by the Budget Committee).

A Motion was made by T. J. Payne and seconded by Richard Bilodeau to accept Article 10 as read. Chief Connor stated that he was looking for two cruisers. He stated that we currently had 3 but that he wanted to sell the 1986 cruiser and the 1987 cruiser which had over 100,000 miles and was involved in an accident recently. He stated that he really needed these two (2) cruisers to serve the town well. Moe Michaud asked if insurance covered the loss on the 1987 cruiser. It was stated that we would pay the \$1,000 deductible. Art Houle stated that he did the appraisal, which was roughly \$3,800, and that the cruiser needed some additional work and possibly a new engine. The Budget Committee stated that the reason they recommended Article 11 was because \$14,800 would come out of the capital reserve fund and would not affect tax dollars this year and that if Article 10 is approved the taxes would increase.

One hundred eighty-seven votes were cast by secret ballot and there were 115 yes votes and 72 no notes. Article 10 passed.

- Article 11. To see if the Town will appropriate and expend the sum of FOURTEEN THOUSAND EIGHT HUNDRED DOLLARS (\$14,800.00) from the capital reserve fund for the purpose of purchasing one (1) 1990 Ford LTD Police Cruiser, for the use by the Police Department. (This Article is recommended by the Budget Committee).

A motion was made by Stephen Fowler and seconded by Richard Bilodeau to accept Article 11 as read. A motion was made by Moe Michaud and Scott Theg to table Articles 11 and 12 until we find out the results of vote on Article 10. Not passed.

One hundred seventy-eight votes were cast by secret ballot and there were 130 yes and 48 no votes. Article 11 passed.

Article 12. *(By Petition) To see if the Town will vote to raise and appropriate the sum of THIRTY THOUSAND DOLLARS (\$30,000.00) for purchase of two (2) 1990 Ford LTD Police Cruisers, for the use by the Police Department, with the sum of FOURTEEN THOUSAND EIGHT HUNDRED DOLLARS (14,800.00) to be taken from the Capital Reserve Fund to be applied to the total sum of THIRTY THOUSAND DOLLARS (\$30,000.00). (This Article is not recommended by the Budget Committee).*

A Motion was made by Dennis Fowler and seconded by Arthur Houle to dismiss Article 12. Voted and passed. Article defeated.

Article 13. *To see if the Town will vote to appropriate the sum of FIVE THOUSAND TWO HUNDRED DOLLARS (\$5,200.00) to fund an increase in the pay scale for town employees by 25 cents per hour effective July 1, 1991. This increase to be above and beyond the 25 cents per hour step increase that most employees will be eligible for in July. This Article is submitted by the Board of Selectmen. (This Article is not recommended by the Budget Committee).*

A Motion was made by Dennis Fowler and seconded by Ed Duchesne to accept Article 13 as read. The Board of Selectmen stated that they added this Article to the town warrant and that due to increased insurance costs the town employees would see nothing of the 25 cents per hour step increase in July. They also stated that the town employees are paid considerably less than similar employees in communities around us.

One hundred seventy-five votes were cast by secret ballot and there were 101 yes votes and 74 no votes. Article 13 passed.

Article 14. *To see if the Town will vote to appropriate the sum of SIXTY THOUSAND DOLLARS (60,000.00) to fund a complete in-house re-examination of all property appraisals in the Town of Allenstown. This in-house re-examination to be done by certified persons under the supervision of the town's certified appraiser, and overseen by the Board of Selectmen. (This Article submitted by the Board of Selectmen and without the recommendation of the Budget Committee).*

A Motion was made by John Welch and seconded by Doris Levesque to accept Article 14 as read.

A Motion was made by Dennis Fowler and seconded by John Welch to allow a person who is not a registered voter for The Town of Allenstown to speak. Voted and passed.

Compton French took the floor and stated that we have ninety more requests for abatements and that he has seen several properties inappropriately graded or classified.

He stated that if we didn't pass this now it would cost us more in the long run and that by spending SIXTY THOUSAND DOLLARS (\$60,000.00) now we will save in the vicinity of ONE HUNDRED SIXTY THOUSAND DOLLARS (\$160,000.00) to ONE HUNDRED SEVENTY THOUSAND DOLLARS (\$170,000.00) over the next three years. He stated that all properties would be inspected completely, inside and out.

Ed Emond stated that we do not need to spend SIXTY THOUSAND DOLLARS (\$60,000.00) of taxpayer money for another re-examination. Dennis Fowler stated that we would end up paying the money anyway. There was a general discussion and it was stated that the new amounts would reflect 1991 values.

A motion was made by Ed Emond and seconded by Scott Theg for Compton French not to have the ability to speak further at this meeting. Voted and passed.

A motion was made by Don Coulsey and seconded by Don Peloquin to move to the question.

One hundred seventy-nine votes were cast by secret ballot and there were 36 yes and 143 no votes. Article 14 defeated.

- Article 15. (By Petition) To see if the Town will vote to authorize the Selectmen to appropriate the sum of TWENTY TWO THOUSAND DOLLARS (\$22,000.00) to have weekly curbside pickup of garbage in all manufactured housing parks in town. (This Article is not recommended by the Budget Committee).*

A motion was made by Ed Emond and seconded by T.J. Payne to dismiss Article 15.

It was stated that under mobile home ordinances the park owner is responsible for garbage pickup (RSA 205A). Jim Jackson asked town counsel whether it is legal for the town to pick up garbage in mobile home parks. He stated the permission of the park owner would be needed to enter the property. Don Girard stated that the town trucks cannot go onto private land and that the town would be leaving itself open for lawsuits. By voice vote Article 15 defeated.

- Article 16. To see whether the town will amend the existing Town Ordinances as proposed by the Town Planning Board to include in said Ordinance a Temporary Growth Management Ordinance, said Zoning Article to read as follows: (This Article is recommended by the Planning Board).*

PROPOSED INTERIM GROWTH MANAGEMENT ORDINANCE

I. AUTHORITY

Pursuant to New Hampshire Revised Statutes Annotated Ch. 674:22 and 674:23, the legislative body of the Town of Allenstown hereby adopts the following Interim Growth Management Ordinance which shall apply to the Deerfield Road area of the Town, as more particularly described on the Town Zoning Map and marked as "Future Use Zone". This interim growth management ordinance will enable the Planning Board to complete the update to the Town Master Plan, to complete a capital improvement program and to prepare proposed regulations and ordinances for permanent growth management.

II. PURPOSE

The purpose of this interim ordinance is to temporarily limit residential growth by instituting restrictions on the number of lots that the Planning Board may be permitted to approve in residential subdivisions and further, to limit the number of building permits that may be issued for new dwelling unit construction in the Future Use Zone.

III. FINDINGS

The Planning Board finds that unusual circumstances continue to exist in the Town of Allenstown necessitating this interim regulation. Specifically and pursuant to the finding and projections of the Town's Master Plan, the Planning Board hereby makes the following findings:

A. As of 1980 the population of the Town was approximately 4,398, a sixty percent increase from 1970, such an increase being roughly three times that of the State of New Hampshire in general.

B. That the Town has approved two major subdivisions consisting of 155 home sites.

C. That the above population increase in the Town of Allenstown is, and will be, approximately three times the equivalent growth rate of Merrimack County.

D. That due to the high level of manufactured housing in the Town, the tax wealth of the Town is comparatively low to that of other surrounding communities.

E. That because the State of New Hampshire owns approximately one half of the Town, in the form of Bear Brook State Park, the industrial development of the Town is greatly limited.

F. That the anticipated growth, after calendar year 1990, will have a dramatic effect upon the Town road network, the school system, police and fire protection and the capital needs of the Town.

G. That pursuant to the recommendations contained in the Town Master Plan, the Deerfield road area should be treated as a future residential development area in light of the unusual circumstances noted above.

H. That the Planning Board requires additional time to develop a permanent growth management ordinance.

IV. LIMITATION

This temporary ordinance shall continue in effect for a period of one year from the date of its adoption, during which time the Planning Board shall develop and propose a permanent growth management ordinance and a capital improvement program which, in combination, are intended to assess and balance local and regional housing and development needs and the Town's capacity for providing the facilities and services needed to properly accommodate expected growth.

V. GROWTH LIMITATIONS

That, for the period of one year, no subdivision or building permit requests shall be approved by the Planning Board or Building Inspector for property within the Future Use Zone. The areas will be described as the Public Service of New Hampshire power line north and east to the Epsom and Deerfield town lines.

VI. SUNSET PROVISION

This ordinance shall expire at the annual town meeting in 1992.

VII. EFFECTIVE DATE

This interim growth management ordinance shall take effect upon passage.

A Motion was made by Dennis Fowler and seconded by John Welch to accept Article 16 as read.

Dennis Fowler stated that the location was on the other side of the power lines at Bear Brook State Park. Mr. Fowler stated that we ran out of funds and ran out of time. Article 16 voted and passed.

Article 17. To see if the Town of Allenstown will vote to establish a capital reserve fund pursuant to RSA 35:1 (Supp.) for the purpose of purchasing equipment, and build necessary recreational facilities for the Town of Allenstown and to place TEN THOUSAND DOLLARS (\$10,000.00) into said fund. (This Article is not recommended by the Budget Committee).

A Motion was made by Dennis Fowler and seconded by Steve Fowler to accept Article 17 as read.

Dennis Fowler asked for a deputy moderator for Ernie Petrin. Ed Cyr became moderator. Ernie Petrin stated that the recreational facilities were mostly in Pembroke. They would like to find land for all age groups. He stated that they were presently talking with Bear Brook State Park to see if we can use some land and that they didn't want to have to buy land. He stated that committees would be established to find ways to obtain funds. He stated that we needed to set up an account. Ron Adinolfo stated we did not have enough fields and we had lost the summer recreation program. Article 17 voted and passed.

Article 18. (By Petition) To see if the Town of Allenstown will vote to raise and appropriate the sum of FOURTEEN THOUSAND DOLLARS (\$14,000.00) to lease-purchase a new 1991 Front End Loader, thus lowering the capital reserve fund to only SIX THOUSAND DOLLARS (\$6,000.00). (This Article is not recommended by the Budget Committee).

A Motion was made by Don Peloquin and seconded by Irene Boisvert to accept Article 18 as read.

Jim Boisvert stated that they have had some problems with the loader. He stated that this TWENTY FOUR THOUSAND DOLLARS (\$24,000.00) would be put toward the lease purchase of a 1991 Front End Loader. He also stated that the loader gets used frequently in the summertime for recycling. He stated that they had been using the backhoe for jobs in which the loader should have been used.

One hundred forty-three votes were cast by secret ballot and there were 77 yes votes and 66 no votes. Article passed.

Article 19. To see if the Town of Allenstown will vote to appropriate the sum of ONE HUNDRED TWENTY-FIVE DOLLARS (\$125.00) to pay the yearly cost to the Town for a street light to be located at the end of the Spring St. cul-de-sac.

A Motion was made by Dennis Fowler and seconded by Gabby Daneault to accept Article 19 as read.

A Motion was made by Mike Collier and seconded by Arthur Houle to amend Article 19 to include the acceptance of the bottom line of the budget for the town in the amount of TWO MILLION TWO HUNDRED AND ONE THOUSAND SIX HUNDRED FORTY-NINE DOLLARS (\$2,201,649.00).

Dennis Fowler stated that somehow the Article to approve the budget was never put in the warrant and that it was necessary that this Amendment be added at this time to Article 19.

Amendment to approve the town budget in the amount of TWO MILLION TWO HUNDRED AND ONE THOUSAND SIX HUNDRED FORTY-NINE DOLLARS (\$2,201,649.00). Voted and passed.

A Motion was made by Chuck Leeds and seconded by Mike Collier to eliminate the sum of ONE HUNDRED TWENTY DOLLARS (\$125.00) for the street light. Amendment defeated.

A Motion was made by Steve Fowler and seconded by Don Peloquin to go for the Motion to accept Article 19 as amended. Voted and passed.

Article 19 voted and passed as amended.

Article 20. (By Petition) To see if the Town will vote to cease curb-side garbage pick-up service in Town.

A Motion was made by Ron Adinolfo and seconded by Art Houle to dismiss Article 20. Voted and passed. Article 20 dismissed.

Article 21. To transact any other business that may legally come before said meeting.

A Motion was made by Gabby Daneault and seconded by John Welch to see if the Town will vote to give one percent (1%) discount on all 1991 property taxes paid within fifteen days after mailing of tax bills. Voted and passed.

Dennis Fowler took the floor and presented the town's newest police officer, Ernie Castle. He also spoke about a project which Eagle Scout candidate Craig Stevens was working on. The project involves renumbering homes in outlying town areas since there is a serious problem in finding homes in emergencies.

A Motion was made by Ron Adinolfo and seconded by Arthur Bettez to adjourn.

Meeting adjourned at 5:30 p.m.

**TOWN OF ALLENSTOWN
MINUTES OF SPECIAL TOWN MEETING
AUGUST 8, 1991**

A special town meeting was held at the Allenstown Town Hall. The Moderator, Ernie Petrin, called the meeting to order at 7:30 p.m.

Article 1. To see if the Town will vote to cure and legalize as authorized by RSA 31:5-b, the procedurally defective action taken under Article 19 at the 1991 annual town meeting. This action, under Article 19, was procedurally defective since it did not meet the requirements of RSA 39:2 regarding the proper warning of the subject matter to be addressed by the annual meeting.

This vote to cure and legalize Article 19 will render Article 19 valid as if all statutory requirements had been met.

A Motion was made by Gabby Daneault and seconded by Roger Menard to accept Article 1 as read. Voted and passed.

A Motion was made by Roger Menard and seconded by Irene Boisvert to adjourn.

Meeting adjourned at 7:33pm.

**TOWN OF ALLENSTOWN
MINUTES OF SPECIAL TOWN MEETING
DECEMBER 18, 1991**

The Town Moderator, Ernie Petrin, called the special meeting to order at 7:30p.m. Ron Adinolfo acted as assistant town moderator for tonight's meeting. The three selectmen, Gabby Daneault, Rod Towle and Dennis Fowler were present. Town attorneys, Richard Molan and Glenn Milner, were present. There were 476 people in attendance.

Reference is hereby made to the Town of Allenstown Decree which is attached to these minutes.

TO THE INHABITANTS OF THE TOWN OF ALLENSTOWN, IN THE COUNTY OF MERRIMACK IN SAID STATE, QUALIFIED TO VOTE IN THE TOWN AFFAIRS:

You are hereby notified to meet at the Allenstown Elementary School on Main Street in Allenstown on Wednesday, the 18th of December next at 7:30pm to act upon the following subject:

ARTICLE I

To see if the Town would vote to authorize the Selectmen to borrow not more than SEVEN HUNDRED AND TWENTY-FIVE THOUSAND DOLLARS (\$725,000.00) for the payment of a judgment ordered by the United States Federal Court for the District of New Hampshire to the Plaintiffs in the matter of Cutting v. Town of Allenstown, et al., by issuance of serial bonds or notes under and in compliance with the provisions of the Municipal Finance Act and to authorize the Selectmen to negotiate such bonds or notes and to determine the rate of interest thereon, and to take such other actions as may be necessary to effect the issuance, negotiations, sale and delivery of such bonds or notes as shall be in the best interest of the Town of Allenstown.

A motion was made by Doris Levesque and seconded by Ralph Prince to accept the above Article as read.

A motion was made by Art Houle and seconded by Dennis Fowler to amend Article I as follows:

AMENDMENT TO ARTICLE I - TOWN OF ALLENSTOWN, SPECIAL MEETING, DECEMBER 18:

Amend ARTICLE I as it appears in the Warrant to read as follows:

To see if the Town could vote to authorize the Selectmen to borrow not more than SEVEN HUDRED THOUSAND DOLLARS (\$700,000.00) for the payment of a judgment ordered by the United States Federal Court for the District of New Hampshire to the Plaintiffs in the matter of Cutting v. Town of Allenstown, et al., by issuance of serial bonds or notes, under and in compliance with, the provisions of the Municipal Finance Act and to authorize the Selectmen to negotiate such bonds or notes to be amortized over a period of twenty (20) years and to determine the rate of interest thereon, and to take such other actions as may be necessary to effect the issuance, negotiations, sale and delivery of such bonds or notes as shall be in the best interest of the Town of Allenstown.

A discussion on the Amendment ensued. Attorney Richard Molan took the floor and spoke on the bond issue. He stated that the amendment was different from the warrant article in that it requested bonding up to the sum of \$700,000.00, \$25,000 less than the warrant article. The reason for the difference being that

when the request to the Court for bond approval was put together a number of issues were unknown, such as attorneys fees payable to the estate and other transactional costs in obtaining the bond. It was necessary to ask for up to SEVEN HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$725,000.00) so that we would not have to come before the annual town meeting in March to ask for additional sums of money. The exact amount needed will be unknown until amounts are actually paid. Interest is calculated at \$125.00 per day, seven days a week. We also have to go to the New Hampshire Municipal Bond Bank which will not be selling until June of 1992. We expect receipt of proceeds in mid-July 1992. The best rate we could get would be 7 1/2% per annum. The transactional costs for doing paperwork will run around \$5,000. The total amounts to around \$699,800+. Mr. Molan stated that the Selectmen and town counsel will do everything to see that the amount is less than SEVEN HUNDRED THOUSAND DOLLARS (\$700,000). He stated that in the first year of the bond the tax rate would increase \$.62 per thousand, and this amount would decline each year after that for the twenty (20) years of the bond.

By voice vote Amendment to Article I passed.

A discussion on Article I began. Scott McDonald asked if we will be able to go to the bank and borrow SEVEN HUNDRED THOUSAND DOLLARS (\$700,000). Mr. Molan stated that three financial institutions all say it is more than likely they can advance the town money in anticipation of the bond. We will know by the end of the week. The banks know there is virtually no risk since the amount with interest is bonded.

Don Girard stated that he saw no alternative but to approve this bond issue. It is an unfortunate incident involving a greedy attorney. We are stuck with this whether we like it or not. Hopefully, we can recover from the insurance company. If we don't approve this they can get our tax money.

Billy Plourde asked if we could pay the bond off early or did it have to go for twenty years. Can we pay the bond off if we collect money from the insurance company? The answer was yes, we could pay the bond off.

Gerard Fowler asked exactly what would happen if we don't pass the bond issue, what services would we lose. He also asked if we do pass the bond issue and we pay it off, when would that money be refunded to the citizens of Allenstown.

Attorney Milner stated that the proceeds from the suit would reduce whatever is due. According to the Department of Revenue Administration, any excess would have to go to lowering the tax rate for that particular year. The money would go into the general fund in the year in which payment is made. Taxes for that year would not be increased as much and maybe decreased.

It was stated that if we don't pass the bond and the Court forces us to pay the judgment, there would be a \$5.75 per thousand increase in taxes for one year. Mr. Molan also stated that if we don't pass the judgment, a lien could be placed against all the tax revenues that come in and that the Selectmen would have to decrease town services.

There was a general discussion that there must be state agencies that would not let us go without services and that the state mandates that children go to school whether we have money or not. The answer was yes, but that the state also mandates that towns pay for services.

Cheryl McDonald stated the best way to deal with this problem is to pass the bond issue and to go on and let litigation take its course.

Mark Ring asked what role did the town attorney have in this situation from when this all started, and why did the town attorney not ensure that this was taken care of. He asked what the likelihood was that we would recover.

Glenn Milner stated that the town was under order from the Federal Court to pay the judgment no matter whose fault it was. He stated that his law firm was not engaged by Allenstown at that time. He also stated that that attorney was not asked to do anything and therefore not involved. He stated that we did not have an attorney sitting at town hall full time and that we only had part-time selectmen. He stated that our best chance is against the insurance company and that the town had bought a policy insuring against police brutality incidents.

A motion was made by TJ Payne and seconded by Del Hebert to move to the question. Passed by Voice vote.

Mike Phelps stated that if we have to stay until midnight to get all our questions answered then we should. Everyone who wants to should get a chance to speak.

A motion was made by Mike Phelps and seconded by Bill Fuller to let next gentleman speak. Passed by voice vote.

Julian Brofman asked whether the attorney for the town could make an effort, in light of the lawsuit, to have the insurance company escrow the amount of funds we are seeking.

Mr. Milner stated that they investigated the insurance company's ability to pay. There is also a pool that all insurance companies are required to pay into.

Dawn Asaro asked what has been accomplished with the insurance company and has a suit been filed.

Mr. Milner gave an update on court proceedings to date, stating that so far all pre-trial rulings have gone in our favor. The burden of proof is now on the insurance company to prove their case.

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Patricia Lillis asked why Sgt. Montplaisir was not charged with criminal activities and that rumor had it that he had transferred all his assets into his mother's name. She asked why he was not here to face all the taxpayers.

Ron Adinolfo reminded the townspeople that the lawsuit was filed two years after the incident occurred.

Bill Fuller stated that for the insurance company to win this case they would have to prove the selectmen were negligent. Mr. Milner stated that the second litigation by the Allenstown Citizens Committee should be filed very shortly.

Ben Demers asked what the final cost in twenty years will be for taxes. He was told that the increase would decline each year for \$.62 per thousand to about \$.25 per thousand.

Del Hebert stated that this was an unfortunate predicament and that nothing was done to the person causing the incident and his superiors. He felt it was gross negligence on the part of the selectmen. He did say, however, that we have to pay the money and that the least burden on everyone would be to pass the bond issue.

A motion was made by Rene Drouin and seconded by Ray Hamel to end discussion. Motion passed by voice vote.

Discussion on the warrant Article ended at 8:20 P.M. Moderator, Ernie Petrin, declared the polls open until 9:20 P.M. or later until everyone has had a chance to vote.

At 9:20 P.M. Ernie Petrin declared the ballot box closed and the ballot counting started.

There was a total of 476 votes cast with one ballot spoiled. There were 337 yes votes and 138 no votes. The two-thirds majority needed for the warrant article to pass was 317 votes. Warrant article for bond passed as amended.

A motion was made by Cheryl McDonald and seconded by Doris Levesque to adjourn.

Meeting adjourned at 9:40 P.M.

**TOWN OF ALLENSTOWN
STATE OF NEW HAMPSHIRE
1992 TOWN WARRANT**

TO THE INHABITANTS OF THE TOWN OF ALLENSTOWN, IN THE COUNTY OF MERRIMACK IN SAID STATE,
QUALIFIED TO VOTE IN THE TOWN AFFAIRS:

You are hereby notified to meet at the Allenstown Elementary School in Allenstown on Tuesday, the tenth day of March next, at ten o'clock in the forenoon to act upon the following subjects:

- ARTICLE 1. To choose all necessary Town Officers for the ensuing years.
- ARTICLE 2. To see if the Town of Allenstown will adopt the provisions of RSA 287-E relative to the conduct of games of bingo and the sale of lucky 7 tickets.
- ARTICLE 3. (By Petition) To see if the Town of Allenstown will vote to amend the zoning map as follows: Tax Map Page 7, Lots 4, 5 and 6 from Open Space and Farm Zone to Industrial Zone.
- ARTICLE 4. (By Petition) To see if the Town of Allenstown will vote to amend the Zoning Regulations, Article XI, Supplemental Regulations as follows: Add Section 1118, Uses Not Permitted. The conversion of any existing manufactured housing park to condominium use shall not be permitted.
- ARTICLE 5. (By Petition) To see if the Town of Allenstown will vote to amend the Zoning Regulations "Mobile Home Ordinance", Section 1 Adoption of Code by Reference as follows: Pursuant to RSA 156:1 and 47:22-a, the Town of Allenstown adopts the following code by reference: The Standard for Mobile Homes (NFPA No. 501B-1977), as amended from time to time, recommended by the National Fire Protection Association.
- ARTICLE 6. (By Petition) To see if the Town of Allenstown will vote to amend the Zoning Regulations, "Ordinance Regulating the Installation of Mobile Homes including Mobile Home Parks", Section 1 - Adopted of Code by Reference as follows: Pursuant to RSA 156:1, 156A-1 and 47:22-a, the Town of Allenstown adopts the following code by reference: The Standard for the Installation of Mobile Home Including Mobile Home Park Requirements (NFPA No. 501a-1977), as amended from time to time, recommended by the National Fire Protection Association.
- ARTICLE 7. To see if the Town of Allenstown will vote to authorize the Selectmen to borrow money in anticipation of taxes.
- ARTICLE 8. To see if the Town of Allenstown will vote to authorize its Selectmen to apply for, accept, and expend, without further action by this Town Meeting, any grants, gifts, or funds that may become available during the 1992 calendar year from State, Federal, or private sources. Provided that such expenditures be made for the purposes for which the Town is authorized to appropriate funds, and that such expenditures do not require the expenditure of other Town funds not already appropriated for that purpose.

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- ARTICLE 9. *To see if the Town of Allenstown will vote to authorize its Selectmen to sell any real estate which the Town may have acquired by deed as a result of non-payment of taxes, and to authorize the Selectmen to give a deed in the name of the Town to the purchaser of such land.*
- ARTICLE 10. *(By Petition) To see if the Town of Allenstown will vote to conduct a complete re-evaluation of all classifications of properties in the Town of Allenstown and to raise and appropriate the necessary funds. The purpose of this article is to appraise all property on a comparable basis. The Selectmen would be authorized to conduct either an in-house re-appraisal to be done by certified persons under the supervision of the town's certified appraiser or by an outside appraisal firm. (This Article is not recommended by the Budget Committee).*
- ARTICLE 11. *(By Petition) To see if the Town of Allenstown will vote to appropriate not more than Two Hundred Fifty Dollars (\$250.00) to pay the yearly cost to the Town for a street light to be installed on PSNH Pole #2 located at the west side of Route 28 at Deerfield Road. (This Article is recommended by the Budget Committee).*
- ARTICLE 12. *To see if the Town of Allenstown will vote to appropriate not more than Three Thousand Seven Hundred Dollars (\$3700) from the General Trust Fund for the purpose of purchasing a computer system for use by the Fire Department. (This Article is recommended by the Budget Committee).*
- ARTICLE 13. *To see if the Town of Allenstown will vote to appropriate the sum of Six Thousand Dollars (\$6000) to fund \$.25 per hour step pay raise for all hourly town employees effective July 1, 1992. (This Article recommended by the Budget Committee).*
- ARTICLE 14. *(By Petition) To see if the Town of Allenstown will vote to establish a position of full-time Administrative Assistant. Also to appropriate the sum not to exceed Twenty-Three Thousand Dollars (\$23,000.00) for six (6) months of salary, benefits and associated costs to find a suitable candidate. The Administrative Assistant shall answer to the Board of Selectmen. A Search Committee shall be organized to include the Board of Selectmen and three (3) registered voters of Allenstown as appointed by the Town Clerk. The appointment shall be made by the Board of Selectmen, from a field of three (3) finalists chosen by the Search Committee. This appointment shall be made by July 1, 1992 and filled by August 1, 1992. (This article is not recommended by the Budget Committee).*
- ARTICLE 15. *(By Petition) To see if the Town of Allenstown will vote to change the Planning Board members and alternates from appointed position by the Board of Selectmen to an elected three-year position. Said election for the first year for the members would be one (1) one-year term, one (1) two-year term and two (1) three-year terms. Said election for the first year for the alternates would be one (1) one-year term, one (1) two-year term and one (1) one-year term. After the first year, all terms will be for three (3) years.*
- ARTICLE 16. *(By Petition) To see if the Town of Allenstown will vote to change the Zoning Board members and alternates from appointed position by the Board of Selectmen to an elected three-year position. Said election for the first year for the members would be one (1) one-year term, one (1) two-year term and two (2) three-year terms. Said election for the first year for the alternates would be one (1) one-year term, one (1) two-year term and one (1) three-year term. After the first year all terms will be for three (3) years.*
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- ARTICLE 17. *(By Petition) To see if the Town of Allenstown will vote to create an elected three (3) member Police Commission. The Police Commission will have complete control of the Police Department replacing the Board of Selectmen in all decisions. Said election for the first year for the Commission would be one (1) one-year term, one (1) two-year term and one (1) three-year term. After the first year all terms will be for three (3) years.*
- ARTICLE 18. *(By Petition) To see if the Town of Allenstown will vote to authorize its Selectmen in selecting our next police chief to publicize the opening. Then gather all applications and send them to the New Hampshire Municipal Association. The New Hampshire Municipal Association will select the top three (3) applicants, and then the Selectmen can pick one out of the top three (3) applicants.*
- ARTICLE 19. *To see if the Town of Allenstown will vote to authorize its Selectmen to give a quitclaim deed to the owners of a certain tract of land located at 43 School Street, Tax Map Page 15, Lot 159.*
- ARTICLE 20. *To see if the Town of Allenstown will vote to have the Town collect property taxes on a semi-annual basis.*
- ARTICLE 21. *To see if the Town of Allenstown will vote to authorize the Board of Selectmen to purchase capital equipment from the State, Federal Surplus and private programs, when such equipment becomes available and such purchase is in the best interest of the Town of Allenstown. Said capital equipment purchase is to be made from current appropriations.*
- ARTICLE 22. *To see if the Town of Allenstown will vote to give a one (1%) percent discount on all 1992 property taxes paid within fifteen (15) days after mailing of the tax bills.*
- ARTICLE 23. *To see if the Town of Allenstown will vote to accept the budget as submitted by the Budget Committee and to raise and appropriate the sums therein or pass any vote in relation thereto.*
- ARTICLE 24. *To hear reports of auditors, agents and committees or of officers here before chosen, to pass any vote in relation thereto.*
- ARTICLE 25. *To transact any other business that may legally become before said meeting.*

THE POLLS WILL BE OPEN UNTIL SEVEN O'CLOCK IN THE P.M.

The business meeting and reading of the Warrant will be held at the Allenstown Elementary School in said Allenstown at 1:00 P.M., Saturday March 14, 1992. Given under our hands and sealed this twenty-fourth day of February, 1992.

Gabriel F. Fowl

Dennis R. Fowl

Rodney A. Fowl
Board of Selectmen

A true copy of Warrant--ATTEST

We certify that we gave notice to the inhabitants within named, to meet at the time and place and for the purpose within mentioned, by posting at attested copy of the within Warrant at the place of meeting within named, and a like attested copy at the Municipal Building being a public place in said Town, on the 24th day of February, 1992.

Gabriel F. Fowl

Dennis R. Fowl

Rodney A. Fowl
Board of Selectmen

Budget of the Town of Allenstown, New Hampshire

PURPOSES OF APPROPRIATION			1	2	3	4	5
Acct. No.	(RSA 31:4)	W.A. No.	*Actual Appropriations Current Year (omit cents)	Actual Expenditures Current Year (omit cents)	Selectmen's Budget Ensuing Fiscal Year (omit cents)	Budget Committee	
GENERAL GOVERNMENT						Recommended Ensuing Fiscal Year (omit cents)	Not Recommended (omit cents)
4130	Executive		120,500	120,504	125,040	123,020	2,020
4140	Elec., Reg., & Vital Stat.		3,955	4,204	3,200	3,200	
4150	Financial Administration		10,000	13,290	10,000	10,000	
4152	Revaluation of Property		8,000	6,749	8,000	8,000	
4153	Legal Expense		35,000	62,781	35,000	35,000	
4155	Employee Benefits		41,500	34,553	41,500	41,500	
4191	Planning and Zoning		8,300	3,674	6,400	6,400	
4194	General Government Bldg.		26,100	28,315	25,975	25,575	400
4195	Cemeteries		300	270	0	0	
4196	Insurance		140,200	123,899	161,500	161,500	
4197	Advertising and Reg. Assoc.		3,973	3,973	3,973	3,973	
—	—						
—	—						
4199	Other General Government		3,000	3,067	3,105	4,105	
PUBLIC SAFETY							
4210	Police		249,759	244,906	239,674	219,760	19,914
4215	Ambulance		29,292	29,292	26,038	26,038	
4220	Fire		188,856	189,886	200,249	195,474	4,775
—	—						
—	—						
—	—						
HIGHWAYS AND STREETS							
4312	Highways and Streets		200,767	197,654	198,492	202,471	21
4313	Bridges		0	0	0	0	
4316	Street Lighting		23,000	21,583	23,000	23,000	
—	—						
—	—						
SANITATION							
4323	Solid Waste Collection		74,300	73,887	18,000	18,000	
4324	Solid Waste Disposal		135,506	129,642	123,040	123,040	
—	—						
—	—						
—	—						
—	—						
WATER DISTRIBUTION & TREATMENT							
4332	Water Services		13,360	13,184	13,360	13,360	
4335	Water Treatment		384,000	384,000	377,000	341,000	36,000
—	—						
—	—						
—	—						
HEALTH							
4414	Pest Control		1,200	1,172	1,200	1,200	
4415	Health Agencies and Hospitals		22,313	22,063	22,444	22,444	
—	—						
—	—						
—	—						
—	—						
—	—						
WELFARE							
4442	Direct Assistance		149,200	190,769	150,200	149,200	1,000
4444	Intergovernmental Welf. Pay'ts.		0	0	0	0	
—	—						
—	—						
—	—						
Sub-Totals (carry to top of page 3)			1,872,381	1,903,317	1,816,390	1,757,260	64,130

SOURCES OF REVENUE		1	2	3	
Acct. No. TAXES	W.A. No.	*Estimated Revenues Current Year (omit cents)	Actual Revenues Current Year (omit cents)	Selectmen's Budget Ensuing Fiscal Year (omit cents)	Estimated Revenues Ensuing Fiscal Year (omit cents)
3120 Land Use Change Taxes					
3180 Resident Taxes					
3185 Yield Taxes			2,243	2,243	
3189 Other Taxes					
3190 Int. & Pen. on Delinquent Taxes			69,000	69,000	
— Inventory Penalties			400	400	
LICENSES, PERMITS AND FEES					
3210 Business Licenses and Permits			100	100	
3220 Motor Vehicle Permit Fees			265,000	265,000	
3290 Other Licenses, Permits & Fees			550	550	
FROM FEDERAL GOVERNMENT					
3319 Other					
FROM STATE					
3351 Shared Revenue			73,612	73,612	
3353 Highway Block Grant			47,629	49,046	
3354 Water Pollution Grants			33,890	33,890	
3356 State & Fed. Forest Land Reimb.			9,262	9,262	
3357 Flood Control Reimbursement					
3359 Other CIVIL DEFENSE				1,000	
FROM OTHER GOVERNMENT WASTEWATER			384,000	341,000	
3379 Intergovernmental Revenues					
CHARGES FOR SERVICES					
3401 Income from Departments DUMP FEE/PARK			50,000	5,000	
3409 Other ChargesSCHOOL LAWN MAINT. REC.				1,000	
MISCELLANEOUS REVENUES					
3501 Sale of Municipal Property					
3502 Interest on Investments / CHECKING			13,500	13,000	
3509 Other			50,146	50,146	
INTERFUND OPERATING TRANSFERS IN					
3914 Capital Reserve Fund					
— POLICE			14,800		
— COMPUTER (GENERAL)					
3915 Enterprise Fund					
Sewer —					
Water —					
Electric —					
3916 Trust and Agency Funds					
OTHER FINANCING SOURCES					
3934 Proc. from Long Term Notes & Bonds					
— Fund Balance					
TOTAL REVENUES AND CREDITS			1,014,132	914,249	

THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT

RSA 31:95 and 32:5

Budget Committee: (Please sign in ink)

Richard J. Fowler
Denette Girard
John A. O'Neil
Keith D. Riley

Date

FEB 13, 92

Robert L. Lavoie
Roger A. Blake
Marilyn J. Blake-Boucher
Richard J. Lavoie
George E. Lavoie

TOWN OF ALLENSTOWN, NEW HAMPSHIRE

Summary of Receipts

January 1, 1991 - December 31, 1991

TAX COLLECTOR:

Real Estate Taxes	\$3,585,657.47	
June Tax Sale	<u>736,979.86</u>	\$4,322,637.33

TOWN CLERK:

Motor Vehicle Permits, Marriage Licenses, etc.		232,512.00
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STATE OF NEW HAMPSHIRE:

Block Grant	47,629.98	
Revenue Distribution	105,997.45	
Forest Lands	9,262.55	
Forest Fire Reimbursement	<u>161.60</u>	163,051.58

WASTEWATER PLANT

Share of State Aid	33,890.00	
Assessment for 1990 to Town	<u>50,146.44</u>	84,036.44

TRUSTEE OF TRUST FUNDS:

Capital Reserve Fire Truck	45,000.00	
Capital Reserve Police Cruiser	14,800.00	
Reimburse Cemetery Care	<u>270.00</u>	60,070.00

TOWN OFFICE:

Building Permits, Dump Stickers		
Miscellaneous Receipts		202,979.93

Cancelled Payroll Checks		212.32
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Bank Interest on Checking Account	<u>9,179.15</u>	
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\$5,074,678.75

The Suncook Bank Tax Anticipation Loans	<u>2,256,487.00</u>	
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GRAND TOTAL		\$7,331,165.75
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TAX COLLECTOR'S REPORT

Summary of Tax Sales/Tax Lien Accounts

Fiscal Year Ended December 31, 191 - (June 30, 1991)

Town of Allentown

DR.

Tax Sale/Lien on Account of Levies of.....

	1990	1989	Prior
<i>Balance of Unredeemed Taxes of Fiscal Year:</i>		\$598,673.73	\$173,664.46
<i>Taxes Sold/Executed to Town During Fiscal Year:</i>	\$775,628.11		
<i>Subsequent Taxes Paid</i>	0	0	0
<i>Interest Collected After Sale/Lien Execution</i>	\$ 12,482.87	\$ 62,674.52	\$ 43,647.55
<i>Overpayments</i>		\$ 554.33	
TOTAL DEBITS	\$788,110.98	\$661,902.58	

CR.

<i>Remittance to Treasurer During Fiscal Year:</i>			
<i>Redemptions</i>	\$200,122.14	\$157,655.67	\$118,972.68
<i>Interest and Cost After Sale</i>	\$ 12,482.87	\$ 62,674.52	\$ 43,647.55
<i>Abatements During Year</i>	\$ 6,073.40	\$ 7,194.01	\$ 5,368.18
<i>Deeded to Town During Year</i>	\$ 1,210.36	\$ 6,636.85	\$ 8,295.77
<i>Unredeemed Taxes End of Year</i>	\$568,222.21	\$427,741.53	\$ 41,027.83
<i>Unredeemed Subsequent Taxes</i>	0	0	0
<i>Unremitted Cash</i>	0	0	0
TOTAL CREDITS	\$788,110.98	\$661,902.58	\$217,312.01

TAX COLLECTOR'S REPORT

Summary of Tax Accounts

Fiscal Year Ended December 31, 1991 - (June 30, 1992)

Town of Allentown

CR.

Remitted to Treasurer During of Fiscal Year:	1992	1991	Prior
Levies of.....		
Property Taxes		\$2,457,554.25	\$1,198,935.80
Resident Taxes	0	0	0
Land Use Change Tax	0	0	0
Yield Taxes		982.90	216.45
Sewer Rents		108,251.30	72,767.61
National Bank Stock	0	0	0
Interest on Taxes		1,447.90	60,180.96
Penalties on Resident Tax	0	0	0
Discounts Allowed:		17,962.66	
Abatements Allowed:			
Property Taxes			22,645.16
Resident Taxes	0	0	0
Yield Taxes	0	0	0
Sewer Rent		23.85	
Deeded Property		1,886.60	
Uncollected Taxes End of Fiscal Year:			
Property Taxes		1,384,386.28	1,074.51
Resident Taxes	0	0	0
National Bank Stock	0	0	0
Land Use Change Tax	0	0	0
Yield Taxes			443.00
Sewer Rents		46,228.30	
TOTAL CREDITS		\$4,018,724.04	\$1,356,263.49

DR.

Levies of.....		
Uncollected Taxes - Beginning of Fiscal Year: (1)	1992	1991	Prior
Property Taxes			\$1,214,593.91
Resident Taxes	0	0	0
Land Use Change Tax	0	0	0
Yield Taxes	0	0	659.45
Sewer Rents	0	0	72,767.61
 Taxes Committed to the Collector		3,845,679.00	
Resident Taxes	0	0	0
National Bank Stock	0	0	0
Land Use Change Tax	0	0	0
Yield Taxes	0	982.90	
Sewer Rent		154,503.45	
 Added Taxes:			
Property Taxes		6,711.51	2,207.05
Resident Taxes	0	0	0
Adjustment	0	0	681.47
 Overpayments: (2)			
a/c Property Taxes		9,399.28	5,173.04
a/c Resident Taxes	0	0	0
 Interest Collected on Delinquent Taxes		1,447.90	60,180.96
 Penalties Collected on Resident Taxes	0	0	0
 TOTAL DEBITS		\$4,018,724.04	\$1,356,263.49

**STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION**

61 South Spring Street, PO Box 457
Concord, NH 03302-0457

Town of Allenstown

Tax Rates

Tax Rate Computation

Net Assessed Valuation			\$135,007,958	
		Town/City Portion		
Appropriation		2,201,649		
Revenues		1,014,682		
Net Appropriation		<u>1,186,967</u>		
Add: Overlay	\$71,591			
Credits	43,900			
Sub Total	<u> </u>	115,491		
		<u> </u>		
Less: Shared Rev. Returned to Town			1,302,458	
			48,711	
			<u> </u>	
Approved Town Effort			1,253,747	
Municipal Tax Rate				9.27
		School Portion		
Net School Assessment		2,508,073		
Less: Shared Rev. Returned to Town		81,784		
Approved Tax Amount		<u> </u>	2,426,289	
Regional School Assessment			0	
			<u> </u>	
Approved School Effort			2,426,289	
School Tax Rate				17.97
		County Portion		
Net County Assessment		217,431		
Less: Shared Rev. Returned to Town		7,888		
Approved County Amount		<u> </u>	209,543	
County Tax Rate				<u>1.55</u>
Combined Tax Rate				28.79

Commitment Analysis

<i>Total Property Taxes Assessed</i>	<i>3,889,579</i>
<i>Less: Credits</i>	<i>43,900</i>
<i>Add: Precinct Commitment</i>	<i>0</i>
<i>Property Tax Commitment</i>	<i>3,845,679</i>

Proof of Rate

<i>Valuation</i>	<i>Tax Rate</i>	<i>Assessment</i>
<i>135,007,958</i>	<i>28.79</i>	<i>3,886,879</i>
<i>October 1, 1991</i>		

Summary Inventory of Valuation

ITEM	LAND (Items 1 A, B, C, & D) - List all improved and unimproved land (include wells, septic and paving)	ACRES	19 91 ASSESSED VALUATION	TOTALS	For Use By Dept. of Revenue (Prior Year) (Valuation)
	BUILDING (Items 2 A, B, & C) - List all the buildings				
1.	VALUE OF LAND ONLY - Exclude Amounts Listed on Items 3, 4, 5 & 6	2653.10	119,790	XXXXXXXXXXXXXX	
	A. Current Use (At Current Use Values) (RSA 79-A)		\$	XXXXXXXXXXXXXX	
	B. Conservation Restriction Assessment (At Current Use Values) (RSA 79-B, Eff. 5/12/90)		\$	XXXXXXXXXXXXXX	
	C. Residential	2567.24	\$ 32,228,800	XXXXXXXXXXXXXX	
	D. Commercial/Industrial / UTILITIES	531	\$ 7,891,654	XXXXXXXXXXXXXX	
	E. Total of Taxable Land (A, B, C & D)		XXXXXXXXXXXXXX	\$ 40,240,244	
	F. Tax Exempt & Non-Taxable (\$ 6,202,600)		XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	
2.	VALUE OF BUILDINGS ONLY - Exclude Amounts Listed on Items 3, 4, 5 & 6				
	A. Residential		\$ 65,557,650	XXXXXXXXXXXXXX	
	B. Manufactured Housing as defined in RSA 674:31		\$ 18,710,300	XXXXXXXXXXXXXX	
	C. Commercial/Industrial		\$ 10,756,350	XXXXXXXXXXXXXX	
	D. Total of Taxable Buildings (A, B, & C)		XXXXXXXXXXXXXX	\$ 95,024,300	
	E. Tax Exempt & Non-Taxable (\$ 8,309,600)		XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	
3.	PUBLIC WATER UTILITY - Privately owned water co. serving public (RSA 72:11 & 72:12)		XXXXXXXXXXXXXX	\$ 151,000	
4.	PUBLIC UTILITIES - Value of all property used in production, transmission, and distribution including production machinery, land, landrights, easements, etc. Furnish breakdown by individual company in space provided on page 4. (RSA 72:8 & 72:12)	Gas	XXXXXXXXXXXXXX	\$ 1,011,600	
5.		Electric	XXXXXXXXXXXXXX	\$	
6.		Oil Pipeline	XXXXXXXXXXXXXX	\$	
7.		Telephone	XXXXXXXXXXXXXX	\$	
8.	Mature Wood and Timber (RSA 79:5)		XXXXXXXXXXXXXX	\$	
9.	VALUATION BEFORE EXEMPTIONS. (Total of 1E, 2D, 3, 4, 5, 6 & 7)		XXXXXXXXXXXXXX	\$ 136,427,144	
10.	Blind Exemption RSA 72:37 (Number 3)	\$ 45,000	\$ 45,000	XXXXXXXXXXXXXX	45,000
11.	Elderly Exemp. RSA 72:39, 72:43-b, 72:43-f, & 72:43-h (Number 164)	\$ 1,995,000	\$ 1,995,000	XXXXXXXXXXXXXX	1,995,000
12.	Physically Handicapped Exemp. RSA 72:37-a (Number)	\$	\$	XXXXXXXXXXXXXX	
13.	Solar/Windpower Exemp. RSA 72:62 & 72:66 (Number)	\$	\$	XXXXXXXXXXXXXX	
14.	School Din./Dormitory/Kitchen Exemp. RSA 72:23 (Number)	\$	\$	XXXXXXXXXXXXXX	
15.	Water/Air Pollution Control Exemp. RSA 72:12-a (Number)	\$	\$	XXXXXXXXXXXXXX	
16.	Wood Heating Energy System Exemp. RSA 72:69 (Number)	\$	\$	XXXXXXXXXXXXXX	
17.	TOTAL DOLLAR AMOUNT OF EXEMPTIONS (Items 10 to 16)		XXXXXXXXXXXXXX	\$ 2,040,000	
18.	NET VALUATION ON WHICH THE TAX RATE IS COMPUTED (Item 9 minus 17)		XXXXXXXXXXXXXX	\$ 134,387,144	

LIST REVENUES RECEIVED FROM PAYMENTS IN LIEU OF TAXES The amounts listed in this section should not be included in assessed valuation column above		MUNICIPALITY	PER RSA 362-A:6 III Amount Apportioned To SCHOOL
19	State and Federal Forest Land, Recreation, and/or Flood Control Land (MS-2, p. 3, line 57)	\$	\$ XXXXXXXXXX
20	Other — From (MS-2, p. 3, line 58):	\$	\$
21	Other — From (MS-2, p. 3, line 58):	\$	\$
22	Other — From (MS-2, p. 3, line 58):	\$	\$

TAX CREDITS		Limits	Number	ESTIMATED TAX CREDITS
23	Paraplegic, double amputees owning specially adapted homesteads with V.A. assistance	Unlimited		EXEMPT
24	Totally and permanently disabled veterans, their spouses or widows, and the widows of veterans who died or were killed on active duty	\$700/\$1,400	9	12,600
25	Other war service credits	\$50/\$100	312	31,300
26	Other credits (wood, solar, etc.)	XXXX		
27	TOTAL NUMBER AND AMOUNT	XXXX		\$ 43,900

UTILITY SUMMARY

ELECTRIC, GAS & PIPELINE COMPANY				
Insert valuation of plant used in production, distribution and transmission. The total in each column should agree with the totals listed under the corresponding items on Page 2 of this report. (RSA 72:8)				
NAME OF COMPANY	GAS Item 4, Page 2	ELECTRIC Item 5, Page 2	OIL, PIPELINE Item 6, Page 2	TELEPHONE Item 7, Page 2
PUBLIC SERVICE		907,305		
N.H. ELECTRIC CO-op		221,939		
CONCORD ELECTRIC		6,120		
TENECO	77,750			
ENERGY NORTH	255,204			
TOTAL	332,954	1,135,364		

TYPES OF ELDERLY EXEMPTIONS BEING GRANTED

Check One	Year Adopted	Check One	Year Adopted
<input type="checkbox"/> Optional Adjusted Elderly Exemption19	<input type="checkbox"/> Expanded Elderly Exemption19
<input checked="" type="checkbox"/> Adjusted Elderly Exemption1989	<input type="checkbox"/> Standard Elderly ExemptionN/A
(See Instructions)			

ELDERLY EXEMPTION COUNT

Number of	_____ at	5,000	Total Number of	_____ at	5,000 =	_____
Individuals	91 at	10,000	Individuals	91 at	10,000 =	910,000
Applying for	44 at	15,000	Granted an	44 at	15,000 =	660,000
an Elderly	29 at	20,000	Elderly	29 at	20,000 =	580,000
Exemption for	_____ at		Exemption for	_____ at		
Current year	_____ at		Current year	_____ at		
	_____ at			_____ at		
			TOTAL	164		2,150,000
(Item 10, page 2 may not exceed this amount)						

CURRENT USE REPORT

CONSERVATION RESTRICTION ASSESSMENT REPORT

Section A Applicants Granted In Prior Years	Section B New Applicants Granted for Current Year	Section C Totals of Sections A & B		Section D Applicants Granted In Prior Years	Section E New Applicants Granted for Current Year	Section F Totals of Sections A & B
No. of Acres	No. of Acres	No. of Acres		No. of Acres	No. of Acres	No. of Acres
99.77		99.70	FARM LAND	XXXXXX		99.77
1270.42		1270.42	FOREST LAND	XXXXXX		1270.42
XXXXXX	XXXXXX	XXXXXX	WILD LAND	XXXXXX	XXXXXX	XXXXXX
261.92		261.92	1) Unproductive	XXXXXX		261.92
252.92		252.09	2) Productive	XXXXXX		252.09
			3) Natural Preserve	XXXXXX		
35.96		35.96	RECREATION LAND	XXXXXX		35.96
32.94		732.94	WET LAND	XXXXXX		732.94
			FLOOD LAND	XXXXXX		
			DISCRETIONARY EASEMENTS	XXXXXX		

Total Number of Acres Exempted under Current Use 2,653.10

Total Number of Acres Taken Out of Current Use During Year _____

Total Number of Acres Exempted under Conservation Restriction Assessment _____

Report of The Trust Funds of The City or Town of ALLENSTOWN on December 31, 19 91
(June 30, 19)

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SCHEDULE OF TOWN PROPERTY
AS OF DECEMBER 1991

DESCRIPTION	VALUE
<i>City/Town Hall - Land & Bldgs.</i>	<i>\$225,600</i>
<i>Furniture & Equipment</i>	<i>60,000</i>
<i>Library - Land & Bldgs.</i>	<i>142,400</i>
<i>Furniture & Equipment</i>	<i>15,000</i>
<i>Police Department Equipment</i>	<i>25,000</i>
<i>Fire Department - Land & Bldgs.</i>	<i>333,500</i>
<i>Equipment</i>	<i>75,000</i>
<i>Highway Department - Land & Bldgs.</i>	<i>132,400</i>
<i>Equipment</i>	<i>40,000</i>
<i>Materials & Supplies</i>	<i>6,000</i>
<i>Parks, Commons & Playgrounds</i>	<i>20,600</i>
<i>Sewer Plants & Facilities</i>	<i>1,874,900</i>
<i>Schools, Lands, Bldgs. & Equipment</i>	<i><u>1,915,000</u></i>
TOTALS	\$4,865,400

DETAILED STATEMENT OF EXPENDITURES

TOWN OFFICERS SALARIES:

SELECTMEN	5400.12
TOWN CLERK	8750.46
TOWN TREASURER	1599.96
TAX COLLECTOR	23815.96
DEPUTY TAX COLLECTOR	250.00
FIRE CHIEF	1911.96
WELFARE OFFICER	10379.80
HEALTH OFFICER	1299.96
SEWER COMMISSIONERS	1800.00
BUILDING INSPECTOR	3800.00
ANIMAL CONTROL OFFICER	7403.80
WORK PROGRAM CO-ORDINATOR	500.00

TOTALS **\$66912.02**

TOWN OFFICERS EXPENSES:

SALARIES FULL TIME	26797.32
OFFICE EQUIP/REPAIR	889.42
POSTAGE	1994.77
OFFICE SUPPLIES	2357.73
DUES/PUBLICATION	2105.45
TRAINING MATERIALS	300.00
MISC. EXPENSES	747.75
SURPLUS EQUIP. EXPENSE	-71.69
TAX COLLECTOR EXP.	3934.51
TOWN CLERK EXP.	1150.43
TOWN REPORT EXPENSE	6200.00
AUDIT EXPENSE	13290.00

TOTALS **\$59,810.59**

ELECTION/REGISTRATION:

SALARIES PART-TIME	2690.04
ELEC/REGISTRATION	1374.05

TOTAL **\$4064.09**

CEMETERY MISC. **\$270.00**

GOVERNMENT BUILDINGS:

SALARIES PART-TIME	3472.15
ELECTRICITY	4004.00
TELEPHONE	3115.29
HEAT	3191.61
WATER	81.80
SEWER	110.25
BUILDING MAINT/REPAIR	13297.67
OPERATING SUPPLIES	507.24
MISC. EXPENSES	303.00
LAWN MAINTENANCE	270.00

TOTAL **\$28380.01**

REAPPRAISAL MISC. EXPENSE **\$6749.03**

PLANNING/ZONING **\$1485.00**

LEGAL EXPENSE **\$62781.40**

REGIONAL ASSOCIATION **\$3973.00**

TAX MAP **\$1008.65**

VARIANCE BOARD **\$354.27**

INDUSTRIAL COMMITTEE **\$500.00**

TOWN HALL COMPUTER:

COMPUTER EQUIPMENT	3680.20
COMPUTER TRAIN/MATERIAL	121.00
COMPUTER SUPPLIES	1129.16
COMPUTER OPERATIONS	3596.35

TOTAL **\$8526.71**

POLICE DEPT. EXPENSES:

SALARIES FULL-TIME	114869.21
SALARIES PART-TIME	25330.74

SALARIES OVER-TIME	22204.95
SALARIES CROSSING GUARDS	8057.34
TELEPHONE	6126.73
RADIO REPAIR/EQUIP.	3809.83
VEHICLE MAINT/REPAIR	1107.45
FUEL	4595.35
OFFICE SUPPLIES	1568.40
OPERATING SUPPLIES	4934.89
DUES & PUBLICATIONS	1012.66
CLOTHING ALLOWANCE	2700.00
TRAINING	712.24
COMMUNICATION/DISPATCH	21953.51
MISC. EXPENSES	24.51
TOTAL	\$248351.49

FIRE DEPARTMENT EXPENSES:

SALARIES FULL-TIME	42193.30
SALARIES PART-TIME	26646.22
SALARIES OVER-TIME	1640.19
ELECTRICITY	2821.94
TELEPHONE	2044.50
HEAT	1680.21
WATER	95.62
SEWER	41.40
BUILD. MAINT & REPAIR	1873.25
RADIO REPAIR	1272.33
OFFICE EQUIP.MAINT/REPAIR	298.00
FUEL	2113.92
POSTAGE	83.90
OFFICE SUPPLIES	395.00
BUILDING SUPPLIES	601.75
DUES/ PUBLICATION	1254.81
UNIF/PERS/PROT/SAFE/EQUIP	7098.13
RADIO EQUIPMENT	4800.00
OTHER EQUIPMENT	6377.36
FOOD	525.34
TRAINING MATERIALS	3377.34
DISPATCH SERVICE	8215.00
MEETINGS	274.02
MISC. EXPENSES	510.58
PROFESSIONAL/TECH SERV.	1077.21
FIRE SIGNAL SYSTEM	1033.41
CHEMICALS	1044.36
REPAIR PARTS	3821.56
OUTSIDE VEHICLE REPAIRS	10789.31
HOSE/FITTINGS	7366.02
TOOLS/MINOR EQUIP.	6205.43
TOTAL	\$147571.41

CIVIL DEFENSE EXPENSES	\$1000.00
BUILD. INSP. EXPENSES	\$233.00
FOREST FIRES:	
SALARIES PART-TIME	1793.76
FOREST FIRE MISC.	3469.70
TOTAL	\$5263.76
FIRE TRUCK LEASE	\$34593.87
HAZ-MAT EXPENSE	\$2067.24

HIGHWAY EXPENSES:

TOWN MAINTENANCE:

SALARIES FULL-TIME	98839.03
SALARIES OVER-TIME	9527.42
SALARIES DUMP MAINT.	6404.87
SUPPLIES	1286.34
SAND	3988.32
SALT	13037.66
RENTAL	1240.00
NEW HWY. EQUIPMENT	3136.54

TOTAL	\$137460.18
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GENERAL EXPENSES HWY:

ELECTRICITY	3067.62
TELEPHONE/ANS. SERVICE	1688.38
HEAT	1699.89
TOWN SHED REPAIR	988.72
VEHICLE\EQUIP\REPAIR	12463.76
FUEL	10597.48
SUPPLIES & STREET SIGNS	1019.30
UNIFORMS	1643.05
MISC. EXPENSES	5.00
PAVING SUPPLIES	4987.43
NEW HWY. EQUIP.-SURPLUS	3320.51

TOTAL	\$41481.14
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STREET LIGHTS	\$21583.46
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CAPITAL IMPROVEMENTS	\$79072.11
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SURFACE WATER	\$3979.54	PATRIOTIC PURPOSES	\$1500.00
TREES	\$956.89	PRINC. LONG TERM NOTES	\$55000.00
NEW EQUIPMENT HWY.	\$13966.50	INTEREST TAX ANT. NOTES	\$120113.01
SOLID WASTE DISPOSAL	\$54457.12	CAP. RESERVE MISC EXPEN	\$10000.00
GARBAGE REMOVAL	\$127432.01	CAP. RESERVE OFFICE EQUIP	\$1000.00
DUMP MAINTENANCE	\$19429.69	CAP. RESERVE HIGHWAY	\$6000.00
HAZARDOUS WASTE	\$2210.00	CAP. RESERVE POLICE	\$4000.00
RECYCLING	\$6000.00	CAP. RESERVE FIRE	.00
HEALTH DEPARTMENT	\$10815.00	CISTERN TRUST FUND	\$500.00
AMBULANCE	\$29292.00	HAZ-MAT CAP. RESERVE	\$300.00
ANIMAL CONTROL	\$1172.08	MUNICIPAL HYDRANTS	\$9204.00
VITAL STATISTICS	\$140.00	FICA/RETIRE/PENSION:	
WELFARE EXPENSES:		TOWN SHARE FICA	\$17268.39
MISCELLANEOUS	\$21214.04	TOWN SHARE MEDICARE	\$5767.17
TELEPHONE	\$598.31	TOWN SHARE PD RETIREMENT	\$8414.13
HEAT	\$7431.24	TOWN SHARE FD RETIREMENT	\$3505.94
MEDICAL	\$1817.85	TOTAL	\$34956.63
FOOD	\$18037.23	INSURANCE:	
CLOTHING	\$358.98	LIFE/DISABILITY	\$8763.25
RENT & MORTGAGE	\$119907.47	BLUE CROSS/BLUE SHIELD	\$35569.42
TOTAL	\$190770.03	WORKMEN'S COMPENSATION	\$25663.67
COMMUNITY ACTION	\$11248.00	AUTO/LIABILITY/BLDG.	\$51023.00
LIBRARY	\$25000.00	SURETY BONDS	\$962.00
PARKS AND RECREATION:		TOTAL	\$121981.34
PROGRAMS	\$2720.27	UNEMPLOYMENT COMP.	\$1917.84
SUPPLIES & UPKEEP	\$1381.05	TRAFFIC CONTROL EQUIP.	\$3500.00
MAINT\ NEW PROJECTS	\$1980.45	TOTAL EXPENTURES	
TOTAL	\$6081.77	FOR YEAR	\$1864074.86

EMPLOYEES SALARIES

PAULINE ADINOLFO	12,575.02
JEFF AMYOT	8,159.39
ERNEST BEAUCHESNE	16.10
RENE BEAUCHESNE	4,021.17
WALTER BELANGER	48.30
DARON BODNER	274.10
JAMES BOISVERT	26,107.40
TODD BOUCHER	1,700.92
JOHN BURROWS	10.00
ERNEST CALL	13.90
MICHAEL CHAPUT	13,235.03
PAULINE CHRONIAK	1,405.96
JOANNE COURTEMANCHE	289.25
STEVE COUTURE	8,505.16
GABRIEL DANEALT	2,000.04
DIANE DEMERS	23,815.40
RALPH DUTTON, JR.	229.25
EDWIN FOURNIER	1,459.56
DENNIS R. FOWLER	1,700.04
PAUL GAGNE	245.05
ROBERT GLODGETT	122.22
KRIS TINA GRAY	14,187.30
DENIS HAMEL	535.50
LORETTE HOULE	580.00
KIRT JANELLE	293.85
GARY LAFLAMME	14,553.66
GERARD LAVERRIERE	1,606.70
LOUISE LETENDRE	1,017.50
ROBERT MARTIN	22,051.59
CHARLES MARTEL	1,299.96
DAVID MC ELROY	1,441.16
RONALD MONTPLAISIR, JR.	34,026.83
BRUCE NADEAU	2,350.04
DEBRA O'CONNELL	35.00
STEPHEN PERRY	58.30
GEORGETTE PLOURDE	7,248.60
ROBERT PLOURDE	575.00
NORBERT RAYMOND	35.00
BRIAN SARGENT	86.75
PAUL ST. GERMAIN	798.55
LOIS THEUNER	10,830.04
RICHARD VERVILLE	944.34

RONALD ADINOLFO	665.00
JAMES ANDERSON	154.95
PAUL BEAUCHESNE	9,225.00
PAUL BEAUDET	4,021.17
RUSSELL BELCOURT	240.45
STANLEY BODNER	842.65
MARC BOISVERT	18,422.49
MICHAEL BOURQUE	249.40
JESSICA BYRNE	1,201.90
ERNEST CASTLE, IV	20,786.05
EVERETT CHAPUT, III	23,702.27
NORMAN CONNOR	27,579.89
RICHARD COURTEMANCHE	1,093.36
EDWARD CYR	8,300.46
DONALD DEANGELIS	549.60
DONNA DLUBAC	10,439.80
COLIN EGAN	650.00
RICHARD FOWLER JR.	3,310.75
STEPHEN FOWLER	11,819.97
ROBERT O. GIRARD, SR.	3,800.00
ESTELLE GODBOUT	1,599.96
ALBERT HAMEL	575.00
NORMAND HAMEL	20,429.96
WILLIAM HUNT	71.20
TIMOTHY KENNARD	3,075.00
JUDITH LATHAM	35.00
SCOTT LEGASSE	14,372.91
PRISCILLA LEMAIRE	40.00
RICHARD MARTEL	1,680.05
SCOTT MCDONALD	15.00
ROBERT MONTMARQUET	5,232.80
RICHARD MORIN	3,273.95
BRETT NELSON	1,493.46
DONALD PELOQUIN	6,601.63
ERNEST PETRIN	187.00
JEANETTE PLOURDE	675.00
ARTHUR PROULX	3,507.15
ELIZABETH RICHARD	1,452.92
ELIZABETH ST. GERMAIN	505.00
CRAIG SYKES	32,260.50
RODNEY TOWLE	1,700.04
AUBREY VIAR	945.60

TOWN CLERK'S REPORT FOR THE YEAR 1991

FEES

<i>AUTO PERMITS FOR 1991</i>	<i>\$229,131.00</i>
<i>MARRIAGES FOR 1991</i>	<i>1,353.00</i>
<i>DOGS FOR 1991 (NET)</i>	<i>974.00</i>
<i>MISCELLANEOUS</i>	<i><u>1,054.00</u></i>
<i>TOTAL FEES COLLECTED</i>	<i>\$232,512.00</i>

VITAL STATISTICS

<i>NUMBER OF MARRIAGES</i>	<i>46</i>
<i>NUMBER OF BIRTHS</i>	<i>64</i>
<i>NUMBER OF DEATHS</i>	<i><u>30</u></i>
<i>TOTAL VITAL STATISTICS</i>	<i>140</i>

Respectfully submitted,

*Edward R. Cyr.
Town Clerk*

**TOWN OF ALLENSTOWN
LETTER OF COMMENTS and RECOMMENDATIONS
DECEMBER 31, 1990**

May 1, 1991

To the Members of the
Board of Selectmen
Town of Allenstown
Allenstown, New Hampshire

Dear Members of the Board:

We have audited the financial statements of the Town of Allenstown for the year ended December 31, 1990 and have issued our report thereon dated May 1, 1991. In connection with our audit, we reviewed and tested the Town's systems of internal accounting control and operating procedures to the extent we considered necessary to evaluate the systems as required by generally accepted auditing standards. The purpose of our review of these systems was not to express an opinion on internal accounting control, and it would not necessarily disclose all weaknesses in the system.

In the following paragraphs, we present our comments and recommendations for improving specific aspects of the Town's systems and procedures. We also refer you to the Appendix to this letter which explains the purpose of our review, its limitations, and the professional standards involved.

GENERAL

Typically, a report of this type places a greater emphasis on findings of a critical nature. Therefore, to put our comments and recommendations in proper perspective, it should be noted that the weaknesses observed are not necessarily the result of poor management. Oftentimes, they are due to factors outside the control of the Town's personnel, such as organizational restrictions, budgetary limitations or inadequate software systems. We have noted many positive aspects of the Town's financial management and procedures which are not set forth in this report.

Payroll Records

Many discrepancies were noted during the review of the employer's quarterly Federal tax return (Form 941) during 1990.

1. All four quarterly filings included incorrect amounts for the following categories:
 - a. Total Wages
 - b. Total Social Security Taxes
 - c. Total Tax Deposits

-
2. *Medicare wages were not reported for two quarters, and for the two quarters where the wages were reported, the figures differed from those recorded in the payroll records.*
 3. *Three filings contained the wrong amount for total income tax withheld.*
 4. *Many columns in the form were incorrectly added.*
 5. *The record of Federal tax liability excluded amounts which were actual liabilities and included amounts which were not.*

During 1990, the Town expended \$3,041.49 in penalties and interest to the Internal Revenue Service as a direct result of inaccurate reportings of Form 941.

Transaction edit lists, payroll registers, time sheet and other journals were disorganized.

There were some instances where time sheets were not signed by the department heads as required.

We urge that greater care be exercised in the preparation of the Federal quarterly returns. Payroll registers and related summaries should be bound in chronological order.

Time sheets should always be approved by either a department head or a properly designated official.

In view of the many payroll problems, the Town officials might want to explore the possibility of obtaining the services of an outside organization which specializes in providing payroll services, including the preparation of all required Federal and State forms.

Purchase Order System

Although the Town has a purchase order system in place, some procedures required to achieve proper internal control were not followed. A provision to require the approval of the department head and two Selectmen on the purchase order was not complied with in many instances.

It is recommended that all procedures be adhered to in order to have a properly working purchase order system.

Trust Funds

There are presently eight separate cemetery checking accounts with small balances: some have been reduced by bank service charges because they did not meet the minimum required balance. We recommend that these checking accounts be combined into one investment, with the understanding that separate accounting of the individual funds be maintained.

General Fund Unreserved - Undesignated Fund Deficit - \$77,550

During 1989, uncollected property taxes in the amount of \$217,808 were reserved as uncollectible, because the taxpayers involved filed bankruptcy. This recording contributed wholly to the fund deficit at December 31, 1990.

Overdraft of General Fund Appropriations

The Town exceeded its total budgeted appropriations, which is a violation of the Municipal Budget Law by \$8,594 as indicated below:

1990 Budgeted Appropriations	\$4,474,426.00
1990 Expenditures	<u>4,714,218.00</u>
Excess of Expenditures over Appropriations	(\$ 239,792.00)
Less Overdraft of Appropriations in Overlay Account	231,198.00
Net Overdraft of Appropriations	(\$ 8,594.00)

We recommend that the Town adhere to the Municipal Budget Law which has been adopted by the Town of Allentown.

Need for Adequate Staffing Level of Accounting Personnel

In light of the preceding comments, we strongly urge that the Town consider employing an experienced accountant. Among other things, the individual would be responsible for continually monitoring the accounting functions to include:

- 1. Reviewing and appraising the soundness, adequacy and application of accounting, financial and operating controls.*
- 2. Ascertaining the extent of compliance with established policies, plans and procedures, to include state and federal statutes where applicable.*
- 3. Ascertaining the extent to which the Town's assets are accounted for and safeguarded from losses of all kinds.*
- 4. Supervising the various clerical aspects of the accounting functions, including bookkeeping and responsibility for preparing periodic financial reports.*
- 5. Ascertaining the reliability of accounting and other data developed with the organization.*
- 6. Modernizing the accounting system.*

Monitoring of Current-Year Financial Records

As a result of findings during our examination of the 1990 financial statements, recommend that the financial records of the Town be monitored by us prior to the close of the current year.

This monitoring would not only serve to ensure that our recommendations for improvement are being implemented, but would also allow us to assist the staff and officials in any areas of concern they may have at the time.

In closing, we would like to express our appreciation to those persons whose cooperation and assistance have helped us to achieve efficiencies in completing our audit.

After you have reviewed our report, we would be pleased to meet with you to discuss any questions that you might have.

Very truly yours,

*PLODZIK & SANDERSON
Professional Association*

TOWN OF ALLENSTOWN, NEW HAMPSHIRE

PURPOSE AND LIMITATIONS OF REVIEW

The purpose of our study and evaluation was to determine the nature, timing and extent of the auditing procedures necessary for expressing an opinion on the Town's financial statements. Our study and evaluation was more limited than would be necessary to express an opinion on the system of internal accounting control taken as a whole.

The management of the Town is responsible for establishing and maintaining a system of internal accounting control. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of control procedures. The objectives of a system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles.

Because of inherent limitations in any system of internal accounting control, errors or irregularities may nevertheless occur and not be detected. Also projection of any evaluation of the system to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the degree of compliance with the procedures may deteriorate.

Our study and evaluation made for the limited purpose described in the first paragraph would not necessarily disclose all material weaknesses in the system. Accordingly, we do not express an opinion on the system of internal accounting control of the Town taken as a whole. However, our study and evaluation disclosed conditions that we believe result in more than a relatively low risk that errors or irregularities in amounts that would be material in relation to the financial statements of the Town may occur and not be detected within a timely period.

These conditions are described in the preceding report and were considered in determining the nature, timing and extent of the audit tests to be applied in our audit of the 1990 financial statements. This report does not affect our report on these financial statements dated May 1, 1991.

The preceding report is intended solely for the use of management and should not be used for any other purpose. This restriction is not intended to limit distribution of this report which, upon acceptance by the members of the Board, is a matter of public record.

ALLENSTOWN SEWER COMMISSION

41 Library Street
Suncook, NH 03275

TO THE CITIZENS OF ALLENSTOWN, NEW HAMPSHIRE:

Your wastewater treatment plant continues to perform outstandingly in protecting the water quality of the Merrimack River. The past year saw only one minor discharge parameter exceeded, a record many facilities did not attain. Review of our records and quality control by the New Hampshire Department of Environmental Services proved to be favorable.

The year 1991 brought significant changes to your wastewater treatment facility. Among the most noteworthy were: the installation of new flow monitoring equipment, major overhaul of the aeration blower, replacement of the plant comminutor with a new "Muffin Monster" solid grinding apparatus and the resurfacing of three process tanks. On a safety note, we have installed an emergency eye wash in the chemical storage room, constructed a spill containment berm at the thickened sludge holding tank and retrofitted one of our underground fuel storage tanks with spill protection devices. We have also completed a flushing program for the towns sewerage collection system.

On-going projects include: technological upgrading to conform to monitoring agency mandates, River Road pump station rehab. and various plant maintenance and repair projects. On the horizon are proposed new sludge disposal regulations and storm water drainage permitting.

The goal of safe, efficient, quality operations continues to be our objective as we look forward to serving the community throughout the coming year.

Please feel free to contact us concerning any questions, comments or complaints weekdays between 7:00am and 3:30pm.

Suncook Wastewater Treatment Plant Staff

*Dana L. Clement, Superintendent
Mario LeClerc, Chief Operator
Ernest Beauchesne, Chief Mechanic
David Herron, Maintenance
Betty St. Germain, Secretary/Bookkeeper*

*Colin T. Egan, Chairman 1993
Albert C. Hamel, Commissioner 1992
Robert W. Plourde, Commissioner 1994*

ALLENSTOWN SEWER COMMISSION

41 Library Street
Suncook, New Hampshire 03275

OPERATING BUDGET

	Total Budget 12-31-91	Budget for 1991	Budget Request 1992
<hr/>			
River Road Pump Station			
Utilities:			
Electricity	\$ 4,844.36	\$ 5,200.00	\$ 4,940.00
Maintenance/Supplies/Materials	24,860.98	6,000.00	4,300.00
Insurance	1,096.94	400.00	1,380.00
Water	69.00	100.00	95.00
Fuel	255.12	---	400.00
TOTAL	\$ 31,126.40	\$11,700.00	\$11,115.00
Maintenance--Sewer Lines:			
Town Lines Maintenance	\$ 3,491.88	\$14,000.00	\$12,600.00
Sewer User Costs:			
Sewer Billing Postage	\$ 671.92	\$ 600.00	\$ 1,070.00
Other Operating Costs:			
Office Supplies	\$ 563.64	\$ 1,200.00	\$ 1,140.00
Replacement Fund Cost	4,000.00	4,000.00	4,000.00
Legal Fees	----	3,000.00	2,850.00
Infiltration Study	----	1,000.00	950.00
Advertising	----	200.00	190.00
Professional Fees	----	4,300.00	4,085.00
TOTAL	\$ 4,563.64	\$13,700.00	\$13,215.00
	Total Budget 12-31-91	Budget for 1991	Budget Requested 1992
	\$ 39,853.84	\$40,000.00	\$38,000.00

ALLENSTOWN SEWER COMMISSION OPERATING EXPENDITURES

RIVER ROAD PUMP STATION

Electricity:

Public Service Co. of NH	\$ 4,844.36
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Water:

Pembroke Water Works	69.00
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Fuel:

Agway Energy Products	226.18
LaVallee Oil, Inc.	<u>28.94</u>

TOTAL	\$ 255.12
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Insurance:

Town of Allenstown-Board of Selectmen	\$ 1,096.94
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Maintenance/Supplies/Materials:

Neenah Foundry Company	129.49
Jordan-Milton Machinery	544.24
Bailey Distributing	607.64
Eastern Bearings, Inc.	58.80
R.H. White Company	<u>23,520.81</u>

TOTAL	\$ 24,860.98
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Maintenance - Sewer Lines:

Utility Pipeline Service	\$ 1,922.50
Steenbeke & Sons	27.13
Waste, Inc.	296.64
R. Seavey Construction	1,100.00
EJ Prescott, Inc.	<u>145.61</u>

TOTAL	\$ 3,491.88
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Sewer Billing Postage:

Suncook Postmaster	\$ 671.92
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Replacement Cost Fund:

Replacement Cost--Annual Payment	\$ 4,000.00
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Office Supplies:

Moore Business	\$ 563.64
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TOTAL	\$ 39,853.84
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SUNCOOK WASTEWATER TREATMENT PLANT

OPERATING and MAINTENANCE COSTS

	Total Budget 12-31-91	Budgeted for 1991	Budget Request 1992
Staff Salaries	\$ 110,640.73	\$ 115,300.00	\$ 109,535.00
Utilities:			
Electricity	48,176.94	52,000.00	49,400.00
Telephone	2,608.80	4,000.00	3,800.00
Fuel & Heat	8,512.56	10,000.00	9,500.00
Water	2,724.38	2,800.00	2,660.00
Total	\$ 62,022.68	\$ 68,800.00	\$ 65,360.00
Administrative Costs:			
Office Supplies & Equipment	486.72	3,000.00	2,850.00
Postage	190.83	300.00	285.00
Advertising	594.70	1,500.00	1,425.00
Training & Subscription	75.00	1,500.00	1,425.00
Total	\$ 1,347.25	6,300.00	5,985.00
Other Operating Costs:			
Chemicals	25,856.40	18,000.00	21,000.00
Maintenance	37,215.78	25,000.00	17,000.00
Supplies & Materials	11,134.04	9,000.00	8,550.00
*Equipment	39,508.91	23,000.00	16,500.00
Alarm System Fee	565.94	1,000.00	650.00
Sludge Study	----	3,000.00	1,875.00
Vehicle Expense	2,832.01	5,000.00	4,750.00
Insurance	18,978.17	19,000.00	22,000.00
Payroll Taxes	8,610.24	9,100.00	8,645.00
Uniform Expense	3,001.90	2,500.00	2,375.00
Sludge Removal	25,867.46	25,000.00	29,275.00
Professional Fees	4,053.27	10,000.00	9,500.00
Sub-Total	\$ 177,624.12	\$ 149,600.00	\$ 142,120.00
*Equipment-Including in 1990			
Budget	-27,939.00		
Total	\$ 149,685.12	\$ 149,600.00	\$ 142,120.00
	Total Budget 12-31-91	Budget for 1991	Budget Requested 1992
	\$ 323,695.78	\$ 340,000.00	\$ 323,000.00

ALLENSTOWN WASTEWATER TREATMENT PLANT EXPENDITURES

Electricity:

Public Service Co. of N.H. \$ 48,176.94

Water:

Pembroke Water Works \$ 2,724.38

Fuel & Heat:

LaVallee Oil Co. \$ 6,216.60

Agway Energy Products 1,756.32

Bellemore Heating Oil 140.00

J & A Marina Automatic Heating Co. 399.64

Total \$ 8,512.56

Telephone:

New England Telephone \$ 1,999.53

AT & T 86.52

Concord Answering Service 522.75

Total \$ 2,608.80

Office Supplies:

Loring, Short & Harmon \$ 206.65

Radio Shack 62.90

W.E. Aubuchon Co. 43.48

Taft business Machine 32.64

Town Line Printing 36.00

Bank of N.H. - N.A. 5.46

Quill Corporation 99.59

Total \$ 486.72

Postage:

Suncook Postmaster \$ 190.83

Training & Subscriptions:

N.H. Water Pollution Control \$ 75.00

Advertising:

Manchester Union Leader \$ 338.70

Concord Monitor 256.00

Total \$ 594.70

Chemicals:

VWR Scientific \$ 4,145.40

Jones Chemical 12,111.50

Graphic Controls 176.14

Allied Colloids 5,372.03

Alpha-Trol, Inc. 113.10

Ensco Incorporated 1,410.00

Bank of N.H. - N.A. 44.16

Cleveland Cotton Products 157.00

Hach Company	69.12
Caley & Whitmore Corporation	607.95
Enviro Systems, Inc.	<u>1,650.00</u>
Total	\$ 25,856.40

Maintenance:

W.E. Aubuchon Co.	\$ 77.16
Adams Lock & Safe Co.	191.75
Boettcher's Electric	2,886.70
Penn-Hampshire Lub.	257.25
Raymond Bros.	1,500.00
Wayne Hamel	300.00
Herbert Towle	450.00
H.J. Touhy & Son, Inc.	1,645.00
Federal Surplus Property	10.00
The Engine House, Inc.	35.94
F.W. Webb Company	157.21
Lawson Products, Inc.	454.49
Colonial Hardware	269.96
The Bill Hebert Company	30.57
Concord Color Center	71.15
Concord Fire Ext. Service	58.50
Loren Dyer Co., Inc.	64.00
Dorr-Oliver, Inc.	1,519.79
Share Corporation	436.40
Eastern Bearings, Inc.	432.17
J & S Concrete Pumping	7,209.33
Komline Sanderson Corporation	32.00
A & G Electric	17.55
Seal Pro, Inc.	355.12
Atlantic Tracey, Inc.	364.84
N.H. Explosives & Mach.	9.25
Capitol Plumbing & Heating	180.01
PDM Enterprise	60.00
Bailey Distributing	328.87
H.O.P. Pressure Cleaning	147.50
Everett J. Prescott, Inc.	67.30
W.T. Supply Co., Inc.	1,579.94
ABC Glass Company	7.50
Steenbeke & Sons	254.88
Atlantic Petroleum	500.00
Mariam-Grave Corporation	62.08
LaVallee Oil Company	40.50
Hydro-Dyne	732.40
J & S Concrete Pumping (Escrow Acct.)	<u>14,418.67</u>
Total	\$ 37,215.78

Supplies & Materials:

W.T. Supply Company	\$ 320.40
Seal Pro, Inc.	523.57
Adams Lock & Safe Company	44.00
Log-Con Supply Assoc.	204.19
The Engine House, Inc.	28.73
Bailey Distibuting	29.88

Eastern Specialty Products	672.44
ARRC Safety Equipment	78.36
Capitol Plumbing	57.95
Share Corporation	1,431.90
Steenbeke & Sons	27.52
W.E. Aubuchon Company	445.25
X-Ergon	629.42
Central Paper Products	149.17
A A T C O Hose & Fittings	85.00
DonBeck Sales	935.34
Federal Surplus	78.00
Merriam-Graves Corporation	138.75
Superior Lamp & Supplies	1,141.88
Lawson Products	2,285.96
Cleveland Cotton Products	695.58
Goffstown Auto	49.95
Zep Mfg. Co.	382.90
Radio Shack	109.56
Bank of N.H. - N.A.	116.55
Zee Medical Service	186.65
Fischer & Porter Co.	213.14
Mario LeClerc - (Re-imbursement)	72.00
Total	\$ 11,134.04

Equipment:

Air Service of N.H.	\$ 11,100.00
JWC Environment	16,839.00
Kentrol, Inc.	2,347.95
Safety Management Supplies	128.00
Enviroquip Corporation	146.73
DonBeck Sales	254.00
Rene Vizina	27.00
Capital Plumbing	78.57
Federal Surplus	142.00
Motors & Drives, Inc.	420.38
VWR Scientific	1,767.00
Waste, Inc.	83.50
W.W. Grainger, Inc.	825.92
Blue Seal Feeds, Inc.	27.08
Steenbeke & Sons	7.69
W.E. Aubuchon	8.49
Indsutrial Scientific Corporation	283.60
F.W. Webb Company	5,022.00
Total	\$ 39,508.91

Alarm System Fee:

Metromedia Paging	\$ 555.00
W.E. Aubuchon	10.94
Total	\$ 565.94

Vehicle Expense:

Huckins Oil Company	\$ 1,068.69
Pittsfield Gas Company	401.95
Goffstown Auto	250.63

N.H. Explosives & Mach.	86.65
Suncook Auto Body	-11.40
Mario LeClerc - (Re-imburement)	3.00
Sullivan Tire	579.84
Banks Chevrolet	24.19
Johns Truck Service	41.25
W.E. Aubuchon	24.87
Pembroke Power Test	56.00
Bailey Distributing	237.71
Suncook Diesel Electric	44.63
Wright Communication	<u>24.00</u>
Total	\$ 2,832.01

Insurance:

Town of Allenstown/Selectmen's Office/BC-BS	6,843.02
N.H. Municipal W.C.	4,057.15
Town of Allenstown/Selectmen's Office/ (Building, Contents & Vehicles)	<u>8,078.00</u>
Total	\$ 18,978.17

Payroll Taxes:

Suncook Bank	\$ 6,736.30
Bank of N.H. - Suncook	<u>1,873.94</u>
Total	\$ 8,610.24

Uniform Expenses:

Alltex-Div. of Std. Uniforms	\$ 3,001.90
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Sludge Removal:

McNamara Farms, Inc.	\$ 25,867.46
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Professional Fees:

Nixon, Hall & Hess	\$ 1,701.27
Graves Engineering	<u>2,352.00</u>
Total	\$ 4,053.27

ALLENSTOWN POLICE DEPARTMENT

TO THE CITIZENS OF ALLENSTOWN:

Within the past year the news media and a minor percentage of individuals have had a field day promoting the image of the Allenstown Police Department as being a subject of rampant police brutes.

The Allenstown Police Department has been editorialized, magnified and labeled as bullies. By sensationalizing and endlessly harping on an incident that has never been proven true, the media has fostered an increasingly wide spread perception of the Allenstown Police as the enemy.

During the past year, I have seen every member of the Allenstown Police Department continue to perform their duties while facing a constant gauntlet of stresses and obstacles so formidable, that it was a wonder that they could of performed their job at all.

I praise all of my police officers for remaining calm, strong and in control while in the face of the constant exposure to the mud slinging and cop-bashing. I thank every officer of the department for continuing to give 100% to the police department and to the community while under desolating conditions and circumstances. There was always someone out to test their emotional limits and burden them by a whole slew of badgering. Never during the demoralization of the police department did one officer fall to any prejudices or cynicism.

I also thank the Allenstown Board of Selectmen for the continuous support, backing, understanding and patience that each one of them exercised during this tribulation.

As the Police Department moves on into a new era, we have set our style of policing as Community Oriented Policing. In 1991, officers from the Allenstown Police Department have participated in School Safety and Drug Awareness Programs, Juvenile Community Service Programs, Community Social Work and have attempted to focus their attention on becoming acquainted with the local population in which they serve.

I would like to give a special thank you to Officer Lois Theuner who has served as a part-time police officer since 1980. Officer Theuner has announced that she will retire at the end of March, 1992. Officer Theuner worked as a dispatcher for the Town of Hooksett from 1972 through 1980 and then dispatched for the Town of Bow from 1980 through 1985. Officer Theuner was one of the founders of the Tri-Town Ambulance Service and took duty as an ambulance attendant in the 1970's. An active member in the Eastern Star and Pembroke Fire Department, Officer Theuner always has been involved in helping the communities of Allenstown and Pembroke. On behalf of all the members of the Allenstown Police Department, we thank Officer Theuner for her time and dedication to the police department and wish her a happy and healthy retirement.

In closing, the Allenstown Police Department will continue to do its best in providing police services to the citizens and public in Allenstown. As a way to provide better police services, the members of the police department ask for you continual support.

Very truly yours,

*Norman H. Connor
Chief of Police*

THE FOLLOWING IS A STATISTICAL BREAKDOWN OF CALLS FOR 1990 AND 1991 IN WHICH THE ALLENTOWN POLICE DEPARTMENT HANDLED:

	<u>1991</u>	<u>1990</u>
ACCIDENTS INVESTIGATED	93	118
ACCIDENT FATALITIES	0	0
ASSAULTS	59	49
ASSAULTS ON POLICE OFFICERS	4	5
ALARMS ANSWERED	141	102
ATTEMPTED ABDUCTIONS	8	2
ASSIST OTHER AGENCIES	211	144
ASSIST FIRE DEPARTMENT	92	68
ARREST CRIMINAL	121	133
ARREST DWI	19	22
ARREST PROTECTIVE CUSTODY	20	23
SUMMONS ISSUED	155	240
BURGLARY INVESTIGATIONS	31	50
FELONY SUSPECTS ARRESTED	5	13
CRIMINAL MISCHIEF	104	134
CRIMINAL THREATENING	34	18
DOMESTIC DISTURBANCES	167	248
DRUG INVESTIGATIONS	8	8
DRUG RAIDS	0	1
JUVENILE COMPLAINTS	192	225
MEDICAL EMERGENCIES	222	143
SEXUAL ABUSE & ATTEMPTS	24	38
SUICIDES & ATTEMPTS	10	18
THEFT COMPLAINTS	96	101
MISSING PERSONS	20	12
RECOVERED PROPERTY	14	22
UNSECURED PROPERTY	33	42
CRIMINAL TRESPASS	39	14
MISCELLANEOUS CALLS, DISTURBANCES & CALLS FOR SERVICE	2487	2136
WELFARE INVESTIGATIONS	32	88
MOTOR VEHICLE STOPS	624	465

REPORT OF TOWN FOREST FIRE WARDEN AND STATE FOREST RANGER

1991 was a very dry and busy year for the New Hampshire Forest Fire Service as well as local fire departments due to our increase in the number of fires. Our three major causes of fires in 1991 were non-permit, children and smoking materials. Four hundred Fifty (450) wildland fires in New Hampshire burned approximately 150 acres for an average fire size of one-third acre.

Primarily, the local fire department is responsible for extinguishing these fires. Keeping the average fire size this small is a tribute to early detection by citizens, our fire tower lookout system and the quick response of our trained local fire departments.

In every municipality there is a Forest Fire Warden and several Deputy Wardens that are responsible for directing suppression action on wildland fire, working with other fire department members under the direction of the NH Forest Fire Service to make sure that all fire department members are properly trained and equipped for suppressing wildland fires. Forest Fire Wardens and Deputy Wardens receive specialized training each year, presented by the NH Forest Fire Service, to keep their skill level and knowledge of forest fire laws up to date.

The local Warden and selected Deputy Wardens are also responsible for issuing burning permits for any open burning that is to be done in their community. In New Hampshire, any open burning, except when the ground is completely covered with snow, requires a written fire permit prior to lighting the fire. Before doing any open burning, it is recommended that you contact your local fire department to see if a permit is required and to save your community the cost of sending fire equipment on a false alarm. Any person violating the permit law (RSA 224:27) shall be guilty of a misdemeanor.

Please help your local Warden and fire department by requesting a fire permit before kindling a fire, be understanding if they tell you it is not a safe day to burn and help keep New Hampshire green!! Thank you for being fire safe.

Robert D. Nelson, Chief, Forest Protection

Donald Peloquin, Municipal Forest Fire Warden



ALLENSTOWN FIRE DEPARTMENT

TO THE CITIZENS OF ALLENSTOWN:

As another year has passed, we look back in review and we begin planning for the new year on ways to improve fire safety throughout the community.

This past year we conducted water flow tests in the rural areas using the cisterns. These tests were conducted in an effort to reduce the insurance rates in the non-hydrant areas. At this point, it appears that we have been successful. Documentation will be submitted to the insurance services office this year.

As the economy has had a down turn we have seen an increase in the use of woodstoves. Care should be taken when installing a woodstove to insure that there are proper clearances from any combustibles. Also, a good chimney is a must. If you need information concerning the installation of a woodstove or would like your existing woodstove installation inspected, please call the fire station.

Finally, you should test your smoke detectors frequently, and change your batteries when setting your clocks ahead in the spring and back in the fall.

Again, we would like to thank the citizens for their support.

*Donald Peloquin
Fire Chief*



ALLENSTOWN FIRE DEPARTMENT FIRE ALARM BOXES

32	Thomas Hodgson Mill	512	Armand R. Dupont School
34	Main St. at Canal St.	516	St. John Parish Hall
36	Whitten St. (at 13 Whitten St.)	534	Allenstown Municipal Bldg.
38	Ferry St. (at 45 Ferry St.)	536	Suncook Pond Dev. (by Apt. 27)
41	Shopping Ctr. (Rte. 3 & Rte. 28)	538	Suncook Pond Dev. (Community Bldg.)
42	Granite St. at Notre Dame Avenue	541	Sunrise Hill Apartments
44	Notre Dame Ave. at Bailey Avenue	543	Sunrise Hill Elderly Housing
45	Main Street at Granite Street	614	Allenstown Town Garage
51	Main Street at School Street	651	Bank of NH - Suncook
53	School Street at Valley Street	653	Gosselin Building
58	Cross Street at Willow Street	654	French's Auction House
67	Key-Loc Homes	655	Granite View Apartments
75	Heritage Drive at Meadow Lane	751	Pine Haven Boys Center
79	River Road (at 43 River Road)	811	Swiftwater Apartments
84	Turnpike Street at School St. Ext.	821	Presidential Park
85	Suncook Woven Label	844	Campers Showcase
222	Station Call	864	Suncook Business Park
314	Fire Station		
345	Riverside Apartments		
364	Allenstown Public Library		
383	Suncook Wastewater Treatment Plant		
415	Valley Bank		

FIRE INCIDENTS FOR 1991

Appliance Fires	5	Structure Fires	7
Chimney Fires	3	Smoke in Buildings	5
Brush and Grass Fires	12	Dumpster Fires	1
Vehicle Fires	7	Fire Alarm Activations	13
Municipal Box Alarms	24	Smoke Investigations	4
Motor Vehicle Accidents	18	Mutual Aid Calls	45
Electrical Problems	20	Service Calls	33
Investigations	7	Medical Aid Calls	208
Flammable Gas Leaks	4	Outside Fires	16
False Calls	1	Furnace Problems	1

Total Calls for 1991 434

TRI-TOWN VOLUNTEER AMBULANCE SERVICE, INC.

DEAR RESIDENT:

1991 was a year of growth for Tri-Town Volunteer Emergency Ambulance Service, Inc. Tri-Town's call volume increased from 1990. We also had a larger roster of attendants than at any time in the history of the service.

Tri-Town has become well-known in the area as a quality service and as such, is recommended frequently by instructors and hospitals to those individuals interested in emergency medicine. For the first time in its history, Tri-Town closed its doors to new members in the fall of 1991 because of a full roster. We will be accepting a few new members again in February 1992. We provide Advanced Life Support and Basic Life Support care with the level of training ranging from Advanced First Aid to Paramedic. All of the attendants are now certified in the use of the Cardiac Monitor and Defibrillator.

Services rendered on Monday through Friday, 7 A.M. to 6 P.M. are provided by two full-time staff members, a Paramedic and an EMT-D. All other hours are covered by volunteers. Most of our volunteers are not from Allenstown, Hooksett or Pembroke; the majority of the attendants are from Manchester and surrounding communities.

A typical response in Allenstown is 7.11 minutes from the time the dispatcher is reached to the arrival on the scene of the ambulance. In 1991 Tri-Town responded to 234 calls in the Town of Allenstown and to 1023 calls total. We transported 225 patients who resided in Allenstown.

As in 1972 when Tri-Town was founded, the patients in 1991 were transported at **NO CHARGE**. They were not hassled for insurance forms, nor presented bills for service. They were provided quality care with a smile by attendants who are there because they want to provide a needed service to the community.

Because Tri-Town is concerned with the economic situation in the Tri-Town area, the members voted to tighten our budget in the coming year. We have voted to hold the line on our request for town appropriations based on the usage. In Allenstown, this resulted in a decrease in our appropriation. We will be holding some fundraisers to fill the gap - please help us when you can.

Thank you for your continued support of our service. We will be celebrating twenty years of emergency medical care in 1992 and with your support we will be here for many more years to come.

Sharon R. Ahearn
Chairman

ANNUAL REPORT OF THE TOWN OF ALLENSTOWN CONCORD REGIONAL VISITING NURSE ASSOCIATION

The Concord Regional Visiting Nurse Association continues to offer three major health services to the residents of Allenstown: Home Care, Hospice and Health Promotion.

Home Care Services respond to the health care needs of those patients with acute or chronic illnesses that require skilled professional and para-professional care so they may return to or remain in their homes. Emphasis is on promoting independence and maximum functioning of the patient within the least restrictive setting.

Hospice services provide professional and para-professional services to the terminally ill patient with a limited life expectancy. The goal is to enhance the quality of the patient's remaining life by helping him/her remain at home in comfort and dignity. Emphasis is on pain and symptom management and skilled intervention to meet the patient's special physical, emotional and spiritual needs. This is a Medicare Certified Hospice Program in New Hampshire.

Health Promotion services focus on the low and marginal income families and individuals to prevent illness by professional assessment and screening for health risks and needs, by early intervention to prevent, eliminate, or minimize the impact of illness and/or disability, and by anticipatory guidance and health teaching. Emphasis is on promoting healthy children, families and individuals through early intervention and health teaching. Services rendered in the clinic setting are: Child Health, Family Planning, Sexually transmitted disease, Adult screening, immunizations, and HIV (AIDS) testing and counseling. Home visits are made in crisis situations or when needed health care cannot be given in the clinic. Senior Health services are provided at congregate housing sites. Professional and para-professional hourly home services are provided on a private fee-for-service basis. Health education and instruction are part of each home visit or clinic visit.

Anyone in Allenstown may request service; patient, doctor, health facility, pastor, friend or neighbor. All requests are answered, but continuing home care will only be provided with a physician's order.

A call to the Concord Regional Visiting Nurse Association (224-4093) between the hours of 8:00am - 4:00pm seven days a week is all that is necessary to start services or make inquiries. A nurse is on call for hospice and home care patients: (442-4093) 4:00pm - 8:00am daily.

Federal regulations specify a charge is applicable to all visits. Fees are scaled for the individual without health insurance and/or who is unable to pay the full charge. However, to fee scale, federal regulations require a financial statement be completed by the patient or responsible person. Town monies subsidize those visits that are scaled or that no fee is collectible.

This agency is certified as a Medicare/Medicaid Provider, licensed by the State of New Hampshire and is a member agency of the United Way of Merrimack County.

Total visits made during the year 1, October 1990 through September 30, 1991:

	<u>No. of Clients</u>	<u>Visits</u>
Home Care/Hospice	55	940
Health Promotion	171	325
TOTAL	226	1265

12 Senior Health Clinics, 1 Flu Clinic and 3 Immunization Clinics

ALLENSTOWN PUBLIC LIBRARY

The calendar reads 1992....time flies! In retrospect, we have had good feelings about what transpired at our library in '91.

First, we must recognize the "Work Program" headed by Donna Dlubac, who supervised a great job in the basement of the library. The furnace room has been divided, the walls painted and it is now ready for bookshelves which will expand our space. (More power to you Donna for a job well done.)

While moving things around, we found a TREASURE -- the portrait of Allentown's first librarian, Mrs. John D. Sweatt. We had it framed and it will occupy a place of honor in our "New Room".

New windows were installed in that part of the lower level. These windows will ventilate the downstairs while preserving the books from mustiness. The original windows stemmed from 1933.

Circulation is increasing. Every week we issue new cards. We always welcome new patrons and newcomers seem to find much joy in visiting the library.

Our gratitude to Armand and Claudette Verville who made and donated the sign a few years ago. They are helping to keep it in shipshape condition. The sign has taken on a new look, the letters are now painted white and are much more visible.

On December 3rd we hosted the area librarians who belong to the S.I.L.C. group (Suncook Inter-Library Co-op). The Co-op includes the town of Pembroke, Northwood, Epsom, Deerfield, Pittsfield, Barnstead, Chichester, Barrington, Loudon and Canterbury. We meet quarterly at various libraries to exchange ideas and to share problem solving. At these meetings a representative from the State Library informs us of current procedures, addresses our problems and answers our questions. These librarians found warmth and charm in the woodwork, the English tiles and the layout of the library. Those imported tiles which adorn the fireplace on the children's side were the topic of conversation. Their reactions made us proud.

We did not go on "Winter Hours" this fall....not enough requests were made to open on Saturday morning. Instead, we open Tuesday morning and this added time gives the A.R.D. students more opportunity to visit.

The Fire Department and the Highway Department assist us and always respond to our needs. We extend appreciative gratitude to those loyal departments.

Thanks again to our devoted and interested Trustees: Mrs. Vivien Doane, Mrs. Vicki Kneeland, and Mrs. JoAnn Menard. They are always supportive and understanding. Our faithful volunteer, Miriam Boulet, returns to us every week and I am constantly grateful for her efforts.

Out best wishes to all our patrons for the coming year. Let's all hope that the economy gets better, that many of our dreams are fulfilled and that our wonderful library remains successful as ever.

Respectfully submitted,

*Georgette S. Plourde
Librarian*

**"A GOOD BOOK IS THE BEST OF FRIENDS,
THE SAME TODAY AND FOREVER."**

Barrett Book of Quotations

**ALLENSTOWN PUBLIC LIBRARY
1991 FINANCIAL REPORT**

INCOME

TOWN APPROPRIATIONS	\$25,182.00
INTEREST - NOW ACCOUNT	207.75
CARRIED OVER FROM 1990	<u>3,300.63</u>
 TOTAL	 \$28,690.38

EXPENDITURES

BOOKS	\$ 5,498.96
MAGAZINES	962.81
GAS	1,342.78
ELECTRICITY	497.02
WATER	120.75
TELEPHONE	465.35
SALARIES	10,919.57
BLDG. MAINTENANCE & EQUIPMENT	2124.97
SUPPLIES	241.26
MISCELLANEOUS & DUES	<u>514.22</u>
 TOTAL	 \$22,687.69

CARRIED OVER TO 1992	\$ 6,002.69
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Vicki Kneeland
Library Trustee/Treasurer
December 31, 1991

**OLD HOME DAY
PEMBROKE AND ALLENSTOWN
CASH REPORT - 1991**

Cash on hand January 1, 1991 \$ 6,542.23

Revenues received during the year:

Business Donations	\$ 3,920.00
Old Home Day Raffle	\$ 1,173.25
Town of Pembroke	\$ 1,000.00
Town of Allenstown	\$ 1,000.00
Concessions and Vendors	\$ 600.00
Craft Fees	\$ 720.00
T-Shirts	\$ 303.50
Hayride	\$ 485.00
Interest	\$ 368.08

Total Revenues \$ 9,569.83

Less Expenditures for the Year:

Parade and Bands	\$ 2,248.68
Stage Entertainment	\$ 1,800.00
T-shirts	\$ 576.00
Security - Police	\$ 937.00
Fireworks	\$ 3,500.00
Advertising and Banners	\$ 297.00
Sanitation Rentals	\$ 300.00
Ribbons and Awards	\$ 192.17
Photography	\$ 257.20
Raffle Tickets and Prizes	\$ 100.00
Miscellaneous Postage and Supplies	\$ 148.55
P.A. System Rental	\$ 100.00
Children's Tent Rental	\$ 200.00

Total Expenditures \$10,657.74

Loss for 1991 (\$ 1,087.91)

Cash on Hand December 31, 1991 \$ 5,454.32

WELFARE DEPARTMENT

Due to the very high rise in unemployment in 1991, the town helped 139 adults, 165 children, 43 single persons and 20 elderly.

On the bright side, we have investigated, with members of the Allentown Police Department, numerous complaints of people abusing the system. And, as a result of these investigations, we have been able to remove 26 people from the town welfare roles.

If you should happen to know of anyone abusing the Town Assistance program, you should call my office (485-4276) during Town Hall business hours. With your help in reporting these cases we aim to reduce the budget line of the Welfare Department.

In 1991 we continued our welfare work program in all town buildings and have provided extra manpower for the Highway Department. The clients in the work program pay back the benefits through hours worked for the town. We had a total of 36 workers for the year, they worked a total 5,851 hours at minimum wage of \$4.25 which totalled \$24,866.75.

I would also like to thank every department for allowing these people to do these projects that needed to be done. Otherwise, the projects would have been pushed aside due to lack of funds and/or no free time to get them done.

At Christmas time, with help from the Giving Tree program and employees from Town Hall we provided gifts to 81 needy children and supplied food baskets to 30 families.

Again we are doing our best to save your tax dollars and next year should show more results.

Sincerely,

Donna Dlubac
Welfare Officer

Miscellaneous	\$ 5,042.91	Electric	\$21,214.04
Telephone	\$ 598.31	Heat	\$ 7,431.24
Medical	\$18,179.85	Food	\$18,037.23
Clothing	\$ 358.98	Rent	\$119,907.47

TOTAL \$190,770.03

CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION

329 Daniel Webster Highway
Boscawen, New Hampshire 03303
(603) 796-2129

*The Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 19 towns and the City of Concord in Merrimack and Hillsborough Counties. The Town of **Allenstown** is a member in good standing of the Commission.*

The CNHRPC is organized under RSA 36:45-53 to prepare coordinated regional plans and to assist communities with local planning activities.

Our accomplishments over the last year include:

Regional Plan: *The Commission adopted the Land Use Element of the Regional Master Plan at the annual meeting in May. Staff is meeting with planning boards to explain the recommendations of the plan.*

Housing: *The CNHRPC began to debate conclusions and recommendations for the draft housing element of the regional master plan, distributed during the Fall. We sponsored a discussion of the implications for local zoning of the Britton vs Chester NH Supreme Court case at the November 21, 1991 Commission meeting. Staff is meeting with planning boards to discuss both the housing element and the Chester court case.*

Transportation: *The Transportation Advisory Committee completed and adopted in 1991 the Regional Truck Route Study, an element of the regional transportation plan, due for completion in 1993. The Committee also completed and adopted the Steeplegate Mall Traffic and Land Use Study. The study brought together planners from Chichester, Concord, Loudon, and Pembroke to identify traffic and land use issues of mutual concern and to develop strategies to preserve and enhance traffic mobility and land use compatibility in the area in preparation for the eventual growth and development in the mall area.*

The CNHRPC continued to provide support for the public participation and environmental reviews for the Concord to Spaulding Turnpike EIS and preliminary design study.

Work began on the EIS and design of the Hillsborough Bypass. The Commission is responsible for public participation, parts of the EIS, and to review the design.

Solid Waste: *The Commission continues to assist the Central NH Solid Waste District in implementing its state approved Solid Waste Management Plan. The Commission had assisted the Central and Hopkinton-Webster districts in the preparation of their plans and with obtaining state approval.*

Recycling: *The CNHRPC prepared a regional recycling status update, funded by a grant through the Governors' recycling initiative.*

Household Hazardous Waste Collection: *The CNHRPC organized its third household hazardous waste collection on October 5, 1991, with collection sites in Allenstown and Henniker. Cosponsors were the Towns of Allenstown, Bow, Dunbarton, Henniker, Hopkinton, Pembroke, Sutton, Warner, Washington and Wilmont.*

River Management and Protection: *The Commission cosponsored the successful nomination of the Contoocook River to the NH Rivers Management and Protection Program. The Commission helped organize and will provide technical assistance to the Federal Wild and Scenic River and NH River Management and Protection Program studies for the upper Merrimack River.*

Geographic Information System (GIS): The system, designed to map and manage geographic information, was used for the regional land use, transportation and housing plans and for the Bow, Pembroke and Salisbury town plans.

During 1991 RPC staff met with the planning board to discuss current and future town planning tasks, your priorities for the Regional Planning Commission, the progress of the regional master plan, and our GIS.

Other activities in **Allenstown** included providing location and phone number for DuBois & King engineers, relocated in Nashua, and providing updated information on population, land area, housing, income and employment trends for Master Plan being updated.

COMMUNITY ACTION PROGRAM BELKNAP--MERRIMACK COUNTIES, INC.

Funds for Community Action Program continue to be generated in many ways. Support for the Area Center is based on local tax dollars. In this way, we can provide, through our Area Center, local service delivery of our many programs as well as effective outreach, needs assessment and program development. If we are to be effective in delivering services in your town, as well as others in our area, the Area Center is vital. In the area of program development, I'd like to take a moment to thank you for your interest and support of our programs.

The attached budget reflects minimum costs of maintaining the Suncook Area Center. It also delineates the budget request for Allenstown. This figure is determined by the local community participation level and services provided. We all empathize and are well aware of the financial pressures and economic problems of local communities. These same pressures and problems have and are constantly increasing the demand and need for Community Action assistance and services to families and individuals with low incomes. We will continue to work closely with your welfare officer to ensure the maximum availability of our program, as well as continue to mobilize any resources that become available to help serve your community.

In order to comply with specific requests for much more detailed and documented activities in the Suncook Area Center, we have included a brief note on each of our programs with figures as to how many people from Allenstown participated in these programs.

We hope this makes our services clearer and as always, will be happy to answer any questions that may arise. Thank you for your continued cooperation.

Therefore, on behalf of the Suncook Community Action Area Center and the \$254,810.21 work of service dollars provided to the Town of Allenstown, I respectfully request a formal review and consideration of our services and submit the following recommendation from the Budget Committee: "To see if the Town will vote to raise and appropriate the sum of \$11,529.00 for the continuation of services to the low income residents of Allenstown through the Suncook Area Center of the Community Action Program Belknap--Merrimack Counties, Inc."

*Chris Averill
Area Director
Suncook Area Center*

SCHOOL DISTRICT OF ALLENSTOWN

SUPERINTENDENT OF SCHOOL

Paul DeMinico

ASST. SUPT. OF SCHOOL

Thomas Haley

BUSINESS ADMINISTRATOR

Suzanne Monat

PRINCIPALS

Donna Blazon, Allenstown Elementary School

Frederick Dunlop, Armand R. Dupont School

SCHOOL BOARD

Edmond Duchesne

Evelyn Guilbeault

Maureen Cyr

Term Expires 1992

Term Expires 1993

Term Expires 1994

TREASURER

Ernest Coulombe

NURSE

Marilyn Brison

MODERATOR

Ernie Petrin

TRUANT OFFICER

Norman Connor

ENUMERATOR

P.T.A.

DISTRICT CLERK

Patricia Boucher

AUDITOR

Brent W. Washburn, C.P.A.

REPORT OF SCHOOL DISTRICT TREASURER

For the Fiscal Year July 1, 1990 to June 30, 1991

SUMMARY

Cash on Hand July 1, 1990		\$ 223,152.30
Received from Selectmen	\$2,566.487.00	
Revenue from State Sources	1,101,918.20	
Received from Tuitions	24,132.21	
Received from Other Sources	<u>91,208.05</u>	
TOTAL RECEIPTS		\$3,783,745.46
Total Amount Available for Fiscal Year		\$4,006,897.76
Less School Board Orders Paid		<u>3,611,840.35</u>
		\$ 395,057.41

Ernest Coulombe
District Treasurer

MINUTES OF THE ALLENSTOWN SCHOOL DISTRICT MEETING MARCH 23, 1991

The Allenstown School District Annual Meeting was held on Saturday afternoon, March 23, 1991, at the Allenstown Elementary School. In attendance were officers of the Allenstown School District, members of the School Administration, faculty and staff, as well as one hundred twenty-five qualified voters of the Town of Allenstown.

The Moderator, Ernest Petrin, called the meeting to order at 2:00 p.m. The meeting progressed with the reading of the School District Warrant.

ARTICLE 1: TO HEAR THE REPORTS OF AGENTS, AUDITORS, COMMITTEES, OR OFFICERS CHOSEN, AND TO PASS ANY VOTE RELATING THERETO.

Donna Blazon, Principal of the Allenstown Elementary School, addressed the School District Meeting. In her comments she stated that the Allenstown Elementary School facilities are widely used by the community. This has resulted in the upgrading of the lower fields by the Little League. The focus of the professional staff has been on developing and reinforcing a positive self image in Allenstown Elementary School students as well as improvement in reading, writing, and math skills. Mrs. Blazon warmly thanked Ann Viar and the school volunteers for their assistance. In closing, Mrs. Blazon applauded the people of Allenstown for their continued support and commitment to education.

Fred Dunlop, Principal of the Armand R. Dupont School, also addressed the School District Meeting. In his remarks Mr. Dunlop commented on the media's negative impact on students and how this threatened to undermine the positive influence of the home and school environment. Mr. Dunlop told of the "Lock-in" that was held at the Armand R. Dupont School the previous evening. Students, adult volunteers and professional staff stayed overnight at the Armand R. Dupont School providing an atmosphere of care, concern, and chaotic fun. School volunteers were warmly thanked for their time and assistance to the Armand R. Dupont School and its students. The Allenstown community was thanked for its continued support for quality education.

ARTICLE 2: TO SEE IF THE DISTRICT WILL VOTE TO AUTHORIZE THE SCHOOL BOARD TO ACCEPT GIFTS AND DONATIONS FROM ANY SOURCE ON BEHALF OF THE DISTRICT.

A motion was made by Ed Duchesne and seconded by Evelyn Guilbeault to accept this article as read. There was no discussion and after a voice vote was taken the Moderator declared the article passed.

ARTICLE 3: TO SEE IF THE DISTRICT WILL VOTE TO AUTHORIZE THE SCHOOL BOARD TO APPLY FOR, ACCEPT, AND EXPEND, WITHOUT FURTHER ACTION BY THE SCHOOL DISTRICT MEETING, MONEY FROM THE STATE, FEDERAL OR OTHER GOVERNMENTAL UNITS OR A PRIVATE SOURCE WHICH BECOMES AVAILABLE DURING THE 1991-1992 SCHOOL FISCAL YEAR, PROVIDED THAT SUCH EXPENDITURE BE MADE FOR PURPOSES FOR WHICH A SCHOOL DISTRICT MAY APPROPRIATE MONEY AND THAT SUCH EXPENDITURE NOT REQUIRE THE EXPENDITURE OF OTHER SCHOOL DISTRICT FUNDS. FURTHER, THAT THE SCHOOL BOARD HOLD A PUBLIC HEARING PRIOR TO ACCEPTING AND SPENDING SUCH MONEY AND HAVE APPROVAL OF THE MUNICIPAL BUDGET COMMITTEE.

A motion was made by Doris Levesque and seconded by Dennis Fowler to accept this article as read. There was no discussion and after a voice vote the motion was declared passed.

ARTICLE 4. *TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF \$1 FOR THE ADDITIONAL COST ITEMS AS SET FORTH IN THE LATEST COLLECTIVE BARGAINING AGREEMENT WITH THE ALLENSTOWN EDUCATION ASSOCIATION FOR THE 1991-1992 FISCAL YEAR ONLY, EACH SUBSEQUENT YEAR TO BE SUBJECT TO APPROVAL BY THE DISTRICT VOTERS, OR TAKE ANY ACTION RELATED THERETO.*

A motion was made by Evelyn Guilbeault and seconded by Ed Duchesne to accept this article as read. A motion was made by Ed Duchesne and seconded by Evelyn Guilbeault to amend this article by replacing \$1 with \$32,194. Ed Duchesne explained the amendment by stating that this amount reflects a 5% increase which includes the cost of step increases. This amount represents less than 24 cents on the tax rate. There was no further discussion and on a voice vote the amendment was declared passed. A vote was then taken on the amended article. There was no additional discussion and on a voice vote the amended article was declared passed.

ARTICLE 5: *TO SEE WHAT SUM OF MONEY THE DISTRICT WILL RAISE AND APPROPRIATE FOR THE SUPPORT OF SCHOOLS, FOR THE PAYMENT OF SALARIES AND BENEFITS FOR SCHOOL DISTRICT OFFICIALS AND AGENTS AND FOR THE PAYMENT OF STATUTORY OBLIGATIONS OF THE DISTRICT.*

A motion was made by Ron Adinolfo and seconded by John Welch to appropriate the amount of \$3,948,384. This amount reflects the Budget Committee recommended budget plus the amount appropriated under Article 4. This amount represents \$135,000 less than the School Board requested. A discussion ensued regarding the impact of this amount. Ed Duchesne stated that possible areas to be cut would include art, music, kindergarten and athletics. The increased costs of fixed items as well as the increasing cost special education would necessitate a cut in regular programs. The point was repeatedly made that the State of New Hampshire is not adequately funding education which is demonstrated by a \$260,000 decrease in Foundation Aid this year. At the end of discussion a voice vote on the inclusion of \$3,948,384 as the budgeted amount of Article 5 was held. The Moderator concluded that the vote was too close and asked for a count of hands. The vote was 70 in favor and 50 opposed. The amount of \$3,948,384 was accepted as the amount given for Article 5. A motion was then made by Maureen Cyr and seconded by Ed Duchesne to amend Article 5 to \$4,067,771. This amount reflects the School Board's proposed budget plus the dollar amount for Article 4. Peter Viar stated that the impact on the schools would be very real and that the School Board's budget should be accepted. Ron Adinolfo stated that the tax savings were needed because of the poor economy. At the conclusion of the discussion a hand vote was taken on the amendment. The vote was 70 in favor and 51 opposed to the amendment and it was declared passed. The moderator then read the amended article to reflect the dollar amount of \$4,067,771 in Article 5. On a voice vote, the amended article was declared passed.

ARTICLE 6: *TO CHOOSE AGENTS AND COMMITTEES IN RELATION TO ANY SUBJECTS EMBRACED IN THE WARRANT.*

There was no action to be taken under this article.

ARTICLE 7: *TO TRANSACT ANY OTHER BUSINESS THAT MAY LEGALLY COME BEFORE SAID MEETING.*

Ron Demers recognized the cooperation that exists between the Superintendent's Office and the Allenstown School administration, faculty and staff and that this positively impacted on the educational process to benefit the Allenstown students.

A motion was then made by John Welch and seconded by Doris Levesque to adjourn the meeting. The motion was declared passed on a voice vote. The Moderator declared the meeting adjourned at 3:15 p.m.

Respectfully submitted

*Patricia Nardone Boucher
School District Clerk,
Allenstown*

THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF ALLENSTOWN IN THE COUNTY OF MERRIMACK QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Allenstown Elementary School in said District, on the 11th day of March, 1992 at 7:00 o'clock in the evening, to act upon the following subject:

1. To hear the reports of Agents, Auditors, Committees, or Officers chosen, and to pass any vote relating thereto.
2. To see if the District will vote to authorize the School Board to accept gifts and donations from any source on behalf of the School District.
3. To see if the District will vote to authorize the School Board to apply for, accept, and expend, without further action by the School District Meeting, money from the state, federal, or other governmental units or a private source which becomes available during the 1992-93 school fiscal year, provided that such expenditure be made for purposes for which a School District may appropriate money and that such expenditure not require the expenditure of other School District funds. Further, that the School Board hold a public hearing prior to accepting and spending such money and have the approval of the Municipal Budget Committee.
4. To see if the District will vote to raise and appropriate the sum of FIVE THOUSAND DOLLARS (\$5000.00) for the additional cost items as set forth in the latest collective bargaining agreement with the Allenstown Education Association for the 1992-93 fiscal year only, each subsequent year to be subject to approval by the District voters, or take any action in relation thereto.
5. To see what sum of money the District will raise and appropriate for the support of schools, for the payment of salaries and benefits for school district officials and agents and for the payment of statutory obligations of the District.
6. To choose Agents and Committees in relation to any subjects embraced in the Warrant.
7. To transact any other business that may legally come before said meeting.

Given under our hands at said Allenstown this 11th day of February, 1992.

Edmond Duchesne
Evelyn Guilbeault
Melaine Boisvert
Allenstown School Board

ALLENSTOWN SCHOOL DISTRICT WARRANT

STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF ALLENSTOWN, QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Allenstown Elementary School in said District, on the 10th day of March, 1992 at 10:00 o'clock in the forenoon, to act upon the following subjects:

- 1. To choose a Moderator for the ensuing year.*
- 2. To choose a Clerk for the ensuing year.*
- 3. To choose a member of the School Board for the ensuing three years and one member for the ensuing two years.*
- 4. To choose a Treasurer for the ensuing year.*

The polls are to open at 10:00 A.M. and will close not earlier than 7:00 o'clock P.M.

All other School District business to be conducted at the regular School District meeting as otherwise posted.

Given under our hands at said Allenstown this 11th day of February, 1992.

*Edmond Duchesne
Evelyn Guilbeault
Melaine Boisvert
Allenstown School Board*

BUDGET - ALLENSTOWN SCHOOL DISTRICT

PURPOSE OF APPROPRIATION	Approved	School	Budget Committee	
	Budget	Board's	Recommended	Not Recommended
	1991-92	1992-93	1992-93	1992-93
INSTRUCTION				
Regular Programs.....	\$2,028,581.00	\$2,003,383.00		
Special Programs.....	604,817.00	570,457.00		
Other Instructional Programs..	11,152.00	11,020.00		
Adult/Continuing Education...	700.00	700.00		
SUPPORT SERVICES				
Pupil Services				
Attendance & Social Work.....	170.00	170.00		
Guidance.....	101,742.00	104,905.00		
Health.....	27,203.00	23,106.00		
Psychological.....	600.00	0.00		
Other Pupil Services.....		530.00		
Instructional Staff Services...				
Improvement of Instruction...	15,745.00	14,257.00		
Educational Media.....	21,773.00	22,551.00		
General Administration				
Contingency.....	2,000.00	2,000.00		
All Other Objects.....	21,136.00	16,122.00		
S.A.U. Management Services...	79,044.00	75,078.00		
Other Gen. Adm. Services.....	2,190.00	2,190.00		
School Administration Services	153,772.00	161,140.00		
Business Services				
Operation/Maint. of Plant....	197,882.00	198,270.00		
Pupil Transportation.....	111,158.00	118,119.00		
Other Support Services.....	291,519.00	323,611.00		
FACILITIES ACQUISITION & CONST..	785.00	3.00		
OTHER OUTLAYS				
Debt Service				
Principal.....	130,000.00	130,000.00		
Interest.....	111,500.00	102,400.00		
Fund Transfers	2.00	4.00		
To Federal Projects Fund.....	7,300.00	10,000.00		
To Food Service Fund.....	147,000.00	147,000.00		
TOTAL APPROPRIATIONS.....	\$4,067,771.00	\$4,037,016.00	\$4,037,016.00	-0-

ESTIMATED REVENUES

REVENUES & CREDITS AVAILABLE TO REDUCE SCHOOL TAXES	Revised Revenues 1991-92	School Board's Budget 1992-93	Budget Committee Budget 1992-93
Unreserved Fund Balance.....	\$ 378,030.00	\$	
Foundation Aid.....	968,368.00	1,083,323.00	
School Building Aid.....	39,000.00	39,000.00	
Catastrophic Aid.....	0.00	3,821.00	
Child Nutrition.....	4,300.00	4,300.00	
ECIA - I & II.....	7,300.00	10,000.00	
Child Nutrition Program.....	30,300.00	30,300.00	
Lunch Sales.....	112,400.00	112,400.00	
Earnings on Investments.....	10,000.00	10,000.00	
Pupil Activities - Transportation.....	10,000.00	10,000.00	
 TOTAL SCHOOL REVENUES & CREDITS.....	 \$1,559,698.00	 \$1,303,144.00	 \$1,303,144.00
DISTRICT ASSESSMENT	2,508,073.00	2,733,872.00	2,733,872.00
TOTAL REVENUES & DISTRICT ASSESSMENT.....	4,067,771.00	4,037,016.00	4,037,016.00

ESTIMATED EXPENDITURES

Function	Object	Purpose of Expenditure	
1000		INSTRUCTION	
1200	All	Special Programs.....	\$ 36,061.00
2000		SUPPORT SERVICES	
2110	All	Attendance and Social Work.....	2,000.00
2190	All	Other Pupil Services.....	682,053.00
2200		INSTRUCTIONAL STAFF SERVICES	
2210	All	Improvement of Instruction.....	1,401.00
2300		GENERAL ADMINISTRATION SERVICES	
2310	All	School Administrative Unit Board.....	9,440.00
2320	All	Office of the Superintendent.....	188,115.00
2330	All	Special Area Administrative Services.....	87,040.00
2390	All	Other General Administration Services....	47,581.00
2500		BUSINESS SERVICES	
2520	All	Fiscal.....	76,879.00
2540	All	Operation & Maintenance of Plant.....	21,151.00
2550	All	Pupil Transportation.....	17,430.00
2590	All	Other Business Services.....	578.00
2600		MANAGERIAL SERVICES.....	31,370.00
2900		OTHER SUPPORT SERVICES.....	98,231.00
		TOTAL EXPENDITURES.....	\$1,299,330.00
		LESS ESTIMATED REVENUES.....	841,536.00
		AMOUNT TO BE SHARED BY DISTRICTS.....	<u>\$ 457,794.00</u>

DISTRICTS' SHARE OF SAU

	1990 EQUALIZED VALUATION	VALUATION PERCENTAGE	1990-91 PUPILS	PUPIL PERCENT	COMBINED PERCENT	DISTRICT SHARE
DISTRICT						
Allenstown	\$134,971,177	15.4	574	17.4	16.4	\$ 75,078
Chichester	100,952,924	11.5	228	6.9	9.2	42,117
Deerfield	198,070,834	22.6	425	12.9	17.7	81,030
Epsom	160,140,543	18.3	351	10.7	14.5	66,380
Pembroke	282,757,416	32.2	1715	52.1	42.2	193,189
TOTAL	<u>\$876,892,894</u>	<u>100.0</u>	<u>3293</u>	<u>100.0</u>	<u>100.0</u>	<u>\$457,794</u>

SCHOOL ADMINISTRATIVE UNIT BUDGET
1992-1993
ESTIMATED REVENUES

Account	Number	Description	
	770	Unreserved Fund Balance,	
		June 30, 1992.....\$	15,000.00
	4000	REVENUE FROM FEDERAL SOURCES	
	4410	Elementary & Secondary Education	
		Title I - Pine Haven.....	264,176.00
	4450	Adult Education.....	3,908.00
	4470	Handicapped Foundation (P.L. 94-142).....	104,500.00
		Other 89:313.....	3,700.00
		Adult Ed. & Pre-School Incentive.....	11,993.00
	1000	LOCAL REVENUE EXCLUSIVE	
		OF DISTRICT SHARE	
		Miscellaneous Overhead.....	34,490.00
		Tuition, Transportation.....	403,769.00
		TOTAL REVENUES.....	\$ 841,536.00

BRENT W. WASHBURN, CPA

Route 9 Box 228
Concord, New Hampshire 03301
Telephone: 603-224-6133

The School Board
Allenstown School District
Allenstown, New Hampshire 03275

Members of the Board:

I have audited the general purpose financial statements of the Allenstown School District as of and for the year ended June 30, 1991, and have issued my report thereon dated December 21, 1991.

*I conducted my audit in accordance with generally accepted auditing standards and **Government Auditing Standards**, issued by the Comptroller General of the United States, and Office of Management and Budget Circular A-128, "Audits of State and Local Governments". Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatements.*

In planning and performing my audit of the general purpose financial statements of the Allenstown School District for the year ended June 30, 1991, I considered its internal control structure in order to determine my auditing procedures for the purpose of expressing my opinion on the general purpose financial statements and not to provide assurance on the internal control structure.

The management of Allenstown School District is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgements by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of general purpose financial statements in accordance with generally accepted accounting principles. Because of inherent limitation in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future period is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

For the purpose of this report, I have classified the significant internal control structure policies and procedures in the following categories:

Cash Receipts
Cash Disbursements
General Ledger
Accounts Payable (Purchasing/Receiving)
Payroll

For all of the internal control structure categories listed above, I obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and I assessed control risk.

I noted certain matters involving the internal control structure and its operation that I consider to be reportable conditions under standards established by the American Institute of Certified Public Accountants. Reportable conditions involve matters coming to my attention relating to significant deficiencies in the

design or operation of the internal control structure that, in my judgement, could adversely affect the entity's ability to record, process, summarize and report financial data consistent with the assertions of management in the general purpose financial statements.

Reportable Conditions:

1: Inventory of Fixed Assets

Criteria: Inventory of fixed assets represents a significant control tool in monitoring the School District assets and is essential to prepare reliable financial statements.

Condition: The School District does not have a schedule of assets controlled by the School District. Schedules of assets purchased by federal grants has been maintained.

Cause: The normal practice of governmental units in New Hampshire has been to expense the fixed asset as purchase, and not to maintain any detail schedule of assets in use.

Recommendation: The District cause an inventory of these assets as soon as practical. The existence of fixed asset records will not only aid district officials in their control of these assets, but should be an invaluable tool in long range planning. General accepted accounting principles require fixed asset reporting as part of the general purpose financial statements and the audit opinion is being qualified due to the omission of this schedule.

2: School Lunch Sales

Criteria: The School lunch sale represents a significant portion of the food service revenue. Accurate revenue data is essential to prepare reliable financial statements.

Condition: The food lunch director controls all aspects of the food service activities, including collection and depositing of money, issuing of lunch tickets, statistics of meals served, reporting to State, etc.

Cause: The separation of duties is not practicable in this area, and the district has not invested in control mechanisms at the point of sale.

Recommendation: The district investigate the feasibility of control procedures that would reconcile the revenue received with the lunch tickets issued. The scope of the audit testing will be limited to reconciling recorded receipts with the bank statement. The audit opinion is being modified due to the scope limitation on testing food service revenue.

3. Supporting Documentation

Criteria: The control of expenditures is essential in preparing timely and reliable financial statements.

Condition: In the test of transactions, supporting documentation for two of the items selected could not be found, and one other requested disbursement documentation could not be located. The cancellation of paid invoices was not generally done.

Cause: The accounts payable clerks was a new employee and to help in the training period, other staff members assisted with the filing. The files contain five school districts and a supervisor union data. The files are used for varying reasons by many different people during the year.

Recommendation: It is recommended that filing procedures be reviewed as to manner and type of access to the files.

4. Unsecured Cash

Criteria: The internal control procedures are designed to safeguard the assets of the School District.

Condition: The bank balance as per the bank statements was consistently over the amount insured by federal bank deposit insurance. At one point during the year the balance reached \$575,072.

Cause: The need for manageable request from the Town for the money appropriated results in large deposits.

Recommendation: The cash flow be analyzed to insure that the cash balance is maintained at its

lowest possible amount. The School Board should try to negotiate an arrangement with the banking institution, thereby the amount above the insurance would be collateralized with bank assets.

A material weakness is a portable condition in which the design or operation of the specific internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

My consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weakness as defined above. However, I believe none of the reportable conditions described above is a material weakness.

I also have discussion about other matters involving procedures associated with internal control structure and its operation that have not been reported to management, but they were designed to assist management in making decisions on improvements to the system of internal control.

This report is intended for the information of management, the School Board, the cognizant audit agency, and other federal audit agencies. This restriction is not intended to limit the distribution of this report, which is a matter of public record.

I extend my thanks to the officials and employees of the Allentown School District for their assistance during the course of my audit.

Brent W. Washburn

December 21, 1991

DEPARTMENT OF REVENUE ADMINISTRATION

Concord, New Hampshire 03302-0457

TO: Allenstown

Your report of appropriations voted and property taxes to be raised for the 1991-1992 school year has been approved on the following basis.

TOTAL APPROPRIATIONS	\$4,067,771.00
Revenues and Credits:	
Unreserved Fund Balance	378,030.00
Revenue From State Source:	
Foundation Aid	968,368.00
School Building Aid	39,000.00
Child Nutrition	4,300.00
Revenue From Federal Sources:	
Child Nutrition Program	30,300.00
Other	7,300.00
Local Revenue Not Taxes:	
Earnings on Investment	10,000.00
Transportation	10,000.00
School Lunch Sales	112,400.00
TOTAL SCHOOL REVENUES & CREDITS	\$1,559,698.00
DISTRICT ASSESSMENT	2,508,073.00
TOTAL APPROPRIATION	\$4,067,771.00

Andrea M. Reid, Director

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Good Schools Make A Difference!

The Allenstown School District has made, and continues to make, an important difference in the lives of Allenstown's children. Schools do not become good by chance. It takes, first and foremost, a community committed to public education and a desire to be actively involved in the educational process of children. Dedicated teachers, adequate space, suitable instructional materials, a safe and clean environment, instructional leadership, and varied programs are only a short list of criteria found in good schools.

Your continued support of the Allenstown School District today is absolutely essential if the children of Allenstown are to be the leaders of tomorrow. I am pleased to state that I have personally met many potential leaders during my visits to the Allenstown Schools and Pembroke Academy.

" A child is a person who is going to carry on what you have started. He is going to sit where you are sitting, and when you are gone, attend to those things which you think are important. You may adopt all the policies you please, but how they are carried out depend on him. He will assume control of your cities, states, and nations. He is going to move in and take over your churches, schools, universities and corporations... The face of humanity is in his hands." Abraham Lincoln

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The daily lessons teachers share with students are the heart of any school. The Allenstown district continues to regularly review and revise its curriculum and instructional methodology in order to remain as current and effective as possible. Yearly goals for the study of specific programs are established based on a multi-year, long range cycle approved by the school board. Within the framework of curriculum study, the faculty also seeks to promote articulation among subject areas, the acquisition of a strong foundation in the basics, and lessons aimed at improving critical thinking and decision-making skills. During the past year, specific efforts have resulted in final review and implementation of a new, comprehensive kindergarten through grade eight social studies program as well as improvements in the computer curriculum and development of cooperative learning units at most grade levels. The district's science program is now undergoing a school-wide study and teachers and administrators are continuing to research effective methods of working effectively with children at various developmental levels.

Over the last several years, regular and special educators in Allenstown have built partnerships that provide students of varying abilities and needs to work together in integrated settings. Students, parents, teachers and administrators alike testify to the success of these programs. The "Collaborative Program" in grades two and three provide a regular classroom setting for students with special needs and those without special needs. Special education services are brought into the classroom to provide the support that is needed. Using funds from the federal grant, services have supported the transition of special needs pre-schoolers with handicapping conditions receive support as they transition from school to the workplace. Anticipating this requirement, School Administrative Unit #53 became involved in a three-year project with the Institute on Disability at the University of New Hampshire in support of this concept of transition. We are pleased with the success of this project to date.

I wish to acknowledge the active participation of the APPLE Organization and the many parents who have freely given their time in the spirit of volunteerism. Donna Blazon, Fred Dunlop, and the school staff join me in extending an invitation to you in becoming more involved with your schools. Please feel free to contact either principal or Ann Viar if you are interested in becoming involved.

Your school board has given a great deal of its time and effort to provide overall leadership and governance

for the school district. The board's efforts, unseen by most citizens, have a great deal to do with the success of the school program. The Allenstown community is fortunate to have such dedicated and hard working individuals serve in this important capacity.

On behalf of my office staff, I thank you for your support of the Allenstown School District and look forward to working with you in providing the very best education for the children of Allenstown.

*Respectfully submitted,
Paul DeMinico, Ed.D
Superintendent of Schools*

ALLENSTOWN ELEMENTARY SCHOOL PRINCIPAL'S REPORT 1991

Dear Citizens of Allentown:

During the 1990-91 school year, the Allentown School District continued to improve and upgrade the Allentown Elementary School facility. The former boys locker room was converted into a much needed storage area. Shelving was added to where the showers were. This allows the school to store paper supplies. As a finishing piece for the building renovation project, the parking lot was resurfaced. Mr. Gerry Lavoie generously donated some protective fencing at the John M. Lavoie Memorial Park, which completes the upgrading of the field by the Little League Organization. Mr. Lavoie has been extremely charitable to the school district and many children have benefitted by his charity. The school facility on Main Street is in very good shape. The only concern that exists is the modular classrooms.

Basic skills are the primary focus in grades K-3. The professional staff continue to improve their teaching skills as evidenced by their continued participation in workshops, courses and conferences. There was a late summer resignation of a staff member. After reviewing class sizes, the administration did not replace the position. The enrollment was such that class sizes were not impacted and this was a good fiscal move given today's economic times. Staff turnover is minimal. A new school nurse and a special education teacher were new to the staff as this school year began.

The curriculum is constantly being reviewed and updated to meet today's challenges and educational requirements. Social studies and science are the present target areas of focus. The staff is now implementing a school-wide positive discipline program, which rewards good behavior on a weekly basis. Also, the golden lunch tray award is done on a weekly basis to promote positive behavior in the lunchroom setting.

The physical education teacher, Phyllis Irzyk, needs to be recognized for her efforts regarding the AES playground. She spent many hours in August painting games onto the asphalt behind the school. The layout of the games were designed by teachers Harriet Cunha and Jaci Gagne. You can see hopscotch's, four square boxes, number lines, abc's, mazes, and many other learning games. Miss Irzyk is also the person who painted the map of the USA in the gym.

Volunteers have donated many hours to the schools. Their efforts are appreciated and never go unnoticed. Whether it's in the classroom or on the playground, citizens of our town work to improve our school district. Ann Viar coordinates the volunteer program. Lori Bean, Dawn Labrecque and Brenda Merrill provide great leadership with the APPLE parent group. Maybe you noticed the new shrubs in front of the school or upgrades on the playground. These folks had their hands in it. Look for the new playground equipment which will be installed in the Spring of '92.

On behalf of the staff and students of Allentown Elementary School, I want to express our gratitude and support regarding your commitment to education. We recognize and understand the hardships that this community faces. However, we will continue to provide education that is affordable and adequate for our future generations. We look forward to working with you in providing the very best education we can.

*Respectfully submitted,
Donna L. Noel-Blazon, Principal
Allentown Elementary School*

ARMAND R. DUPONT SCHOOL PRINCIPAL'S REPORT 1991

The past year certainly was one of momentous change both worldwide and locally. Events beyond any individual's control have changed all of our lives. The insecurity of the times has caused each of us to reassess what the future will hold for our children. We no longer live in a world which ensures that anyone can enter a trade or profession who desires to do so with the reasonable expectation that he or she will enjoy the security of lifetime employment in a particular job. It is projected that today's students can expect to undergo retraining 5 to 7 times during their working career if they are to remain marketable and enjoy a share of the American dream. If we are to prepare today's children for a world that will present challenges that we, as adults, can only begin to imagine, education must remain a priority. Parents, educators, businesses, politicians, and all other stakeholders in our society must join hands to develop a vision of the future that will provide direction for our schools.

As a community, Allenstown is clearly dedicated to the future of its children with a vision that is articulated by the level of community involvement in its schools. Since last year, the number of parent volunteers at A.R.D. has increased from 2 to 13. Parental support for the importance of homework and responsible behavior is at an all time high. At the community level, funding for the school's programs has received support despite extremely difficult economic times both nationally and locally. Allenstown's willingness to join and actively support the Claremont lawsuit against the State of New Hampshire is significant. It demonstrates a strong community commitment to the issue of every child's right to an equal educational opportunity at a cost that is shared fairly by all.

In preparing our children for an uncertain future, a number of new programs have emerged at A.R.D. to help students cope with decision-making and adjustment skills. Family Life, The Transition and Adjustment Program for Students (T.A.P.S.), the After-School Tutorial Program, Homework Book Program and the Discipline Program are all efforts to help students develop skills that will allow them to meet future challenges that are yet to be defined. Your support of these efforts is an important contribution to the young people of Allenstown.

I want to thank the citizens of Allenstown for the opportunity to serve a community that has the capacity to envision a better world for their children and the courage to challenge those who would place an unfair burden on those least financially able to provide each child with the best educational opportunity possible.

*Respectfully submitted,
Frederick H. Dunlop, Principal
Armand R. Dupont School*

**ALLENSTOWN SCHOOL DISTRICT
ARMAND R. DUPONT SCHOOL
CLASS OF 1991**

*Michael Ahearn
Lonnie R. Baldwin
Keenan R. Ball
Angela Marie Beauchesne
Derek R. Beaudet
Andrea J. Boudreau
Beth Bousquet
Justin W. Calnan
James H. Casteel, III
Jeremy J. Caswell
Christine M. Crowley
Kristy M. Cunningham
Kevin J. Demers
Kara I. Desjardins
Mark K. Dewitz
Nancy I. Downing
Jeffrey A. Drouin
Todd C. DuBois
Brian M. Duchesne
Jeremy R. Duguay
Kelly A. Dunn
Clinton S. Edinger
Gary M. Edson
Jason A. Emery
Stephanie Foley
Milton T. Gonzalez, Jr.
James B. Grosspeter
Melinda A. Hameline
Heather C. Hanson
Martin J. Harless, Jr.*

*Cameron X. Hebert
Joanna L. Hoeft
Melissa G. Houle
Christopher-Lee A. Jesus
Rebecca N. Jope
Harold J. King, III
Jessica L. Langley
Timothy A. Lavoie
Raymond H. Lemieux
Jennifer L. Letendre
Amber L. Lyons
David H. Mason
Eleashia A. Nadeau
Leah A. Nye
William M. Ortisi
Brian J. Palczynski
Joseph C. Payson
Cicely D. Poggi
Angela M. Raymond
Scott L. Saltonstall
William K. Savary, IV
Michael B. Sconsa
Melizza M. Szumiesz
Jennifer R. Tierney
Brooklyn T. Touzin
Todd R. Tremblay
Donna M. Tynan
Tanya C. Walker
Christy L. Weeks
Shaunte D. Whitted*

Christina M. Wynn

ALLENSTOWN TEACHER ROSTER 1990-1991

Elementary	Bousquet, David	\$28,210.00
Elementary	Briggs, Suzanne	29,310.00
Elementary	Carlisle, Linda	22,000.00
Elementary	Cunha, Harriet	21,530.00
Elementary	Gagne, Jacqueline	22,619.00
Elementary	Gregorakakis, Ruth	29,510.00
Music	Hagemeyer, Carolyn	13,694.00
Elementary	Hull, Cheryl	27,388.00
Elementary	Hunt, Carolyn	24,766.00
Physical Education	Irzyk, Phyllis	11,392.00
Elementary	Keane, Debra	24,524.00
Elementary	Kenney, Janice	29,510.00
Elementary	Lavertu, Collette	28,210.00
Elementary	McCormick, Sharon	28,006.00
Elementary	Pearson, Elizabeth	20,288.00
Elementary	Robinson, Diane	28,006.00
Reading Spec.	Strong, Betty	29,056.00
Elementary	Wheeler, Carin	22,000.00
Elementary	Yeaton, Penelope	28,488.00
Learning Disability	Boyle, Maria	26,398.00
Resource Room	Gilbert, Veronique	21,530.00
Speech Therapist	Sullivan, Karen	14,528.00
Spec. Ed. Director	Suprenant, Maria	12,989.00
Speech Therapist	Day, June	11,834.00
Guidance Counselor	Roy, Lori	21,101.00
Nurse	Descoteaux, Jeanne	26,193.00
Principal	Blazon, Donna	42,265.00

ARMAND R. DUPONT TEACHER ROSTER 1990-1991

<i>Elementary</i>	<i>Danieli, Edythe</i>	<i>27,388.00</i>
<i>Language Arts</i>	<i>Duchesne, Claire</i>	<i>27,388.00</i>
<i>Elementary</i>	<i>Galligan, Rose</i>	<i>27,788.00</i>
<i>Music</i>	<i>Hagemeyer, Carolyn</i>	<i>13,694.00</i>
<i>Elementary</i>	<i>Hardt, Laurie</i>	<i>21,107.00</i>
<i>Language Arts</i>	<i>Harkins, Kim</i>	<i>21,107.00</i>
<i>Physical Education</i>	<i>Irzyk, Phyllis</i>	<i>11,392.00</i>
<i>Elementary</i>	<i>Kenny, Terri</i>	<i>23,298.00</i>
<i>Math/Science</i>	<i>Nugent, Cynthia</i>	<i>26,398.00</i>
<i>Elementary</i>	<i>O'Connell, Debra</i>	<i>27,388.00</i>
<i>Elementary</i>	<i>Ong, Donna</i>	<i>22,784.00</i>
<i>Science</i>	<i>Paradise, Alan</i>	<i>25,444.00</i>
<i>Elementary</i>	<i>Proulx, Linda</i>	<i>26,398.00</i>
<i>Elementary</i>	<i>Thul, Jane</i>	<i>28,210.00</i>
<i>Spec. Ed. Director</i>	<i>Wilusz, Colleen</i>	<i>29,456.00</i>
<i>Special Education</i>	<i>Scott, Katherine</i>	<i>28,006.00</i>
<i>Guidance Counselor</i>	<i>Stephenson, Linda</i>	<i>25,078.00</i>
<i>Speech Therapist</i>	<i>Sullivan, Karen</i>	<i>14,528.00</i>
<i>Spec. Ed. Director</i>	<i>Suprenant, Maria</i>	<i>12,989.00</i>
<i>Special Education</i>	<i>Tilton, Mary</i>	<i>21,530.00</i>
<i>Principal</i>	<i>Dunlop, Frederick</i>	<i>42,265.00</i>

ALLENSTOWN SCHOOL DISTRICT STATISTICS

For the School Year Ending June 30, 1991

<i>Half Days in Session</i>	<i>360</i>
<i>Total Enrollments</i>	<i>631</i>
<i>Average Daily Membership</i>	<i>573.9</i>
<i>Percent of Attendance</i>	<i>95.6</i>
<i>Average Daily Attendance of Pupils</i>	<i>548.4</i>

SUPERINTENDENT'S SALARY 1990-1991

<i>Allenstown</i>	<i>\$10,663.49</i>
<i>Chichester</i>	<i>5,331.74</i>
<i>Deerfield</i>	<i>11,329.96</i>
<i>Epsom</i>	<i>8,785.26</i>
<i>Pembroke</i>	<i>24,477.55</i>

ASSISTANT SUPERINTENDENT'S SALARY 1990-1991

<i>Allenstown</i>	<i>\$ 9,276.61</i>
<i>Chichester</i>	<i>4,638.30</i>
<i>Deerfield</i>	<i>9,856.40</i>
<i>Epsom</i>	<i>7,642.66</i>
<i>Pembroke</i>	<i>21,294.03</i>

BUSINESS ADMINISTRATOR SALARY 1990-1991

<i>Allenstown</i>	<i>\$ 7,576.80</i>
<i>Chichester</i>	<i>3,788.40</i>
<i>Deerfield</i>	<i>8,050.35</i>
<i>Epsom</i>	<i>6,242.25</i>
<i>Pembroke</i>	<i>17,392.20</i>

ANNUAL SCHOOL HEALTH SERVICE REPORT 1990-1991

Report of Local Medical Services

	Number of Pupils
<i>Pupils Examined</i>	52
<i>Teachers Flu Shots</i>	23
<i>Immunizations</i>	
<i>MMR</i>	15

Report of School Nurse-Teacher

<i>Vision Tests</i>	564
<i>Hearing Tests</i>	516
<i>Inspections</i>	868
<i>Heights</i>	549
<i>Weights</i>	549
<i>First Aid</i>	1614

Vaccinations & Communicable Diseases

<i>Communicable Diseases</i>	
<i>Chicken Pox</i>	47
<i>Pediculosis</i>	5
<i>Impetigo</i>	5
<i>Scabies</i>	4
<i>Scarlet Fever</i>	2

Defects Found by School Nurse-Teacher

	Number Cases	Treated by Physician
<i>Vision</i>	6	6
<i>Hearing</i>	5	5
<i>Scalp</i>	5	5

Clinic and Special Referrals

	Number Examined	Number Children Treated
<i>Dental Cleaning & Fluoride</i>	72	72
<i>Preschool</i>	52	
<i>Parent Contacts</i>	211	

Examining Physician - Dr. Paul Shaw

*Jeanne B. Descoteaux, RN
School Nurse-Teacher
June 15, 1991*

ALLENSTOWN BIRTHS - 1991

<u>Date of Birth</u>	<u>Place of Birth</u>	<u>Name of Child</u>	<u>Name of Father</u>	<u>Name of Mother</u>
12-04-90	Manchester	Brittani Richard	Michael Richard	Lisa Stringer
12-21-90	Manchester	Kyle Beland	Roland Beland	Audrey Smith
12-23-90	Manchester	Joshua Davis	Keith Davis	Tina Vieira
01-07-91	Concord	Erin Murray	Martin Murray	Ann-Marie Langlois
01-10-91	Manchester	Christa Liakos	Stephen Liakos	Maureen Warren
01-13-91	Concord	Lindsay Hebert	Gary Hebert	Sherry Holt
01-17-91	Hanover	Zoe Lillis	Carroll Lillis	Patricia Tessier
01-17-91	Hanover	Zachary Lillis	Carroll Lillis	Patricia Tessier
01-17-91	Manchester	Brenda Shively	William Shively	Ilza Holiskey
01-20-91	Manchester	Boyce Leavitt	Timothy Leavitt	Karen Norton
01-26-91	Manchester	Joshua Adinolfo	James Adinolfo	Deborah Rousseau
02-22-91	Manchester	Jaskiel McDowell	James McDowell	Donna Smagula
02-23-91	Concord	Samantha Companion	Timothy Companion	Tina Ritter
03-05-91	Manchester	Jennifer Piazza	John Piazza	Kathleen Trott
03-07-91	Concord	Paul Laflamme	Andre Laflamme	Tammy Hackett
03-07-91	Concord	Kevin Coppola	Ralph Coppola	Carol Damon
03-17-91	Manchester	Allison Brehm	Willaim Brehm	Sara Moeykens
03-17-91	Manchester	Patrick L'Heureux	Marc L'Heureux	Louise Gagnon
03-19-91	Manchester	Alyssa Gilbert	Richard Gilbert	Pamela Berube
03-26-91	Manchester	Kesley Brasley	Paul Brasley	Kathy Girard
03-31-91	Manchester	Jessica Poisson	Marc Poisson	Shelley Brown
03-31-91	Manchester	Ariana Michalak	Jan Michalak	Anne Stearns
04-06-91	Manchester	Andrew Plourde	Peter Chase	Sharon Plourde
04-07-91	Concord	Stephanie Leveque	Richard Leveque Jr.	Pamela Goff
04-09-91	New London	Andrew Papastavrou	Christos Papastavrou	Donna Lemley
04-09-91	New London	Michael Papastavrou	Christos Papastavrou	Donna Lemley
04-12-91	Manchester	Nicole Umpierrez	Gustave Umpierrez	Silva Cossimini
04-15-91	Concord	Tristan Bourque	Michael Bourque	Robin Finley
04-16-91	Concord	Nicholas Anagnos	James Anagnos III	Ann Marie Beers
04-19-91	Concord	Michael Blais	David Blais Sr.	Luanne Brasley
04-29-91	Manchester	Kayleigh Irzyk	Thomas Irzyk	Christine Hassapes
05-11-91	Concord	Ashley Gelinias	William Gelinias	Sharon Cotting
05-23-91	Manchester	Athena Krideras	Theo Krideras	Janice Lemay
06-06-91	Nashua	Myles Gagnon	Michael Gagnon	Wendy Burge
06-23-91	Concord	William Barnett Jr.	William Barnett	Donna Atkins
06-24-91	Manchester	Dakota Parker	James Parker	Michelle Carreau
06-26-91	Concord	Devin Hamel	Robert Hamel Jr.	Tina Ladd
06-29-91	Concord	Elissa Schwetz	John Schwetz	Elaine Starliper
07-01-91	Manchester	Alicia Turner	John Turner	Donna Jutras
07-04-91	Manchester	Kyle Thornton	Edward Thornton Jr	Pamela Letendre
07-15-91	Derry	Kendrick Dunn	John Dunn	Gwen Keith
07-16-91	Manchester	Mariah Sanborn	Daniel Sanborn	Kelly Barton
07-17-91	Concord	Zachary Berry	Brian Berry	Kimberly Clark
07-20-91	Manchester	Neile Innarelli	Sebastian Innarelli	Denise Poulin
07-31-91	Manchester	Kyle Lambert	Douglas Lambert	Donna Talbot
08-07-91	Manchester	Samantha Chouinard	Daniel Chouinard	Elena Peratto
08-08-91	Manchester	Benjamin Lessard	Paul Lessard	Michelle Dudley
08-16-91	Concord	Marc Racine	Mark Racine	Claire Gelinias
08-23-91	Derry	Jessica O'Neill	Brian O'Neill	Ghyslaine Proteau
08-27-91	Manchester	Bri'Ann Hanright	Bryan Hanright	Karen Kalloch
08-28-91	Manchester	Victoria Duford	Jamee Duford	Heidi Werzanski
09-03-91	Manchester	Caitlain Bingham	David Bingham	Karen Christiansen

<u>Date of Birth</u>	<u>Place of Birth</u>	<u>Name of Child</u>	<u>Name of Father</u>	<u>Name of Mother</u>
09-11-91	Concord	Kelci Willson	Timothy Willson	Patricia Legge
09-22-91	Concord	Joseph Thrasher	Jeffrey Thrasher	Annette Noel
10-20-91	Manchester	Matthew Eaton	David Eaton	Jeannine Proulx
10-20-91	Concord	Suzanne Ouellette	Phillippe Ouellette	Bonnie Elliott
10-21-91	Manchester	Trevor Paquet	Anthony Paquet	Linda Couture
10-22-91	Concord	Taylor Gagnon	Joseph Gagnon	Lynn Desrochers
10-25-91	Manchester	Steven Gerrish	Scott Gerrish	Debra Partyka
10-26-91	Concord	Benjamin Doucet	Joseph Doucet	Lynn Laverdiere
11-01-91	Manchester	Brittany Gates	Ricky Gates	Carol Fleming
11-10-91	Concord	Leeanna Woods	Kevin Woods	Tracy Aube
11-12-91	Concord	Jenessa Lewis	Richard Lewis	Cheryl Cunningham

ALLENSTOWN DEATHS - 1991

<u>Date of Death</u>	<u>Place of Death</u>	<u>Name of Deceased</u>	<u>Name of Father</u>	<u>Name of Mother</u>
12-16-90	Manchester	Earl Nerbonne	Arthur Nerbonne	Annie Bertrand
12-24-90	Manchester	Antonia Racine	Jules Laferte	Merlinda Mondoux
12-28-90	Manchester	Margaret O'Mullen	Leslie Meyette	Lucie Gingras
01-03-91	Concord	Mildred Robinson	Allen Ryno	Eva Burns
01-03-91	Concord	Harvey Hoeft	Henry Granger	Elizabeth Hoeft
01-06-91	Manchester	Roland Blow	Frederick Blow	Eulalie Gaudreau
01-10-91	Manchester	Howard Robinson	Unknown	Unknown
03-03-91	Manchester	Clementine Duclos	Henri Duguay	Lea Laplante
03-22-91	Manchester	Mary Piper	Jean-Baptiste Belanger	Rose Dubois
03-31-91	Manchester	Claire Lemay	Odilon Cloutier	Amada Proulx
05-19-91	Concord	Alice Gamelin	Wilfred Gamelin	Emilia Lepitre
05-22-91	Concord	Rita Nedean	Elphage Neveu	Mary Anne Auger
06-06-91	Allenstown	JM Heroux, Jr.	Aristide Heroux	Mary-Ange Chateaufneuf
06-17-91	Manchester	Ralph Badger	Frederick Badger	Agnes Reid
06-22-91	Manchester	Gerald Gagnon	Arthur Gagnon	Pauline Lamothe
07-30-91	Manchester	Gerald Swanson Sr.	Gustave Swanson	Anna Foley
08-11-91	Manchester	Cynthia Harlan	Duroow Bowles	Tillie Partridge
08-18-91	Derry	Elsie Stokes	Edward Warren	Nancy Mcbee
08-22-91	Allenstown	Ronald Lacey	Howard Lacey	Thelma Shaw
08-30-91	Concord	Robert Clement	Robert Clement	Laura Drolet
09-08-91	Allenstown	Paul Duford	Joseph Duford	Dora Courtemanche
09-10-91	Allenstown	Lawrence Connor	Cornelius Connor	Virginia Crane
09-17-91	Manchester	Cecile Verville	Eugene Lefebvre	Philomena Touzin
09-19-91	Manchester	Edward Martel	Eddie Martel	Alice Duclos
10-23-91	Concord	Edward F. Huggins	Samuel O. Huggins	Claudia Cote
10-31-91	Manchester	Evelyn Bradford	Fred Hanson	Minnie _____
11-01-91	Manchester	Gerard Laverriere	Zeophon Laverriere	Rose Grenier
11-04-91	Concord	James McFetridge	John McFetridge	Leona Scoffield
12-10-91	Concord	Beverly Stimson	H. Channing Hill	Stella Hoag

ALLENSTOWN MARRIAGES - 1991

<u>Date of Marriage</u>	<u>Name of Groom</u>	<u>Residence</u>	<u>Name of Bride</u>	<u>Residence</u>
01-05-91	Christopher Lonsberry	Allenstown	Tamie Semaes	Allenstown
01-12-91	Guy Therrien	Allenstown	Sharon Cupples	Allenstown
01-26-91	Richard Lafratta	Allenstown	Stacy Euber	Allenstown
02-09-91	Douglas Davis, Jr.	Allenstown	Christine Effrig	Allenstown
02-24-91	Daniel Demingware	Ft. Wayne, Ind.	Paulette Wells	Allenstown
03-02-91	John McDermott	Framingham, MA	Doreen Vankeuren	Framingham, MA
03-08-91	Charles Berry	Allenstown	Kimberly Savary	Allenstown
03-22-91	Brian O'Neil	Allenstown	Ghyslaine Fauteux	Allenstown
04-08-91	Timothy Hodges	Allenstown	Jennifer Bird	Allenstown
04-20-91	David Mihachik, Jr.	Chichester	Brenda Roukey	Allenstown
05-03-91	Bruno Moisan	Allenstown	Brenda Raymond	Allenstown
05-04-91	Raymond Heroux	Allenstown	Judith Lowell	Allenstown
05-18-91	Robert Bruce	Allenstown	Gloria Smith	Allenstown
05-25-91	Christopher Battaglia	Allenstown	Brenda Bernard	Allenstown
05-25-91	Donald Shaw	Manchester	Diane Falardeau	Allenstown
06-08-91	Greg Jarvis	Allenstown	Cynthia Chernasky	Allenstown
06-22-91	James Davis	Eldorado, Ark.	Laurie Amyot	Allenstown
06-22-91	Brian Russell	Phoenix, AR	Kris Bellerose	Phoenix, AR
06-29-91	Douglas Keith	Belmont	Monique Stevens	Allenstown
07-04-91	Reginald Gagne	Penacook	Debra DeSerres	Allenstown
07-05-91	Carmine Fazzari	Allenstown	Robin Erskine	Epsom
07-06-91	Wayne Lapierre	Canada	Betsy Bean	Allenstown
07-06-91	Edward O'Mullen	Allenstown	Della Wells	Allenstown
07-06-91	Donald Johnson	Allenstown	Bridgitte Bergeron	Allenstown
07-20-91	Michael Boileau	Allenstown	Ellie Smith	Allenstown
07-27-91	Kraig McKenney	Allenstown	Amanda Quinn	Allenstown
08-03-91	Richard Spofford, Jr.	Allenstown	Charlene Brackett	Allenstown
08-03-91	David Goulet	Concord	Karen Davis	Allenstown
08-10-91	Brian Ernst	Allenstown	Sylvie Michaud	Derry
08-10-91	Mark Grey	Allenstown	Lynne Guertin	Hooksett
08-10-91	Burton Curley	Allenstown	Fernande Boulanger	Allenstown
08-17-91	Charles Audet	Allenstown	Debra Young	Pembroke
08-17-91	James Maylone, Jr.	Allenstown	Wendy Tremblay	Manchester
08-24-91	Steven Harsh	Allenstown	Dawn Caron	Allenstown
08-24-91	Ferdinand Haynes	Allenstown	Jeraldine Dickinson	Allenstown
09-07-91	Gary Robinson	Allenstown	Tammy Dwyer	Allenstown
09-14-91	Michael Caraway	Epsom	Michelle Petrin	Allenstown
09-14-91	Richard Foss	Allenstown	Debora Pratt	Londonderry
09-14-91	Scott Partridge	Allenstown	Diane Richard	Allenstown
09-21-91	Matthew Poirier	Allenstown	Amy Whittaker	Concord
09-28-91	Richard Hanneman	Allenstown	Michele Lafrazia	Allenstown
10-12-91	Lawrence Lacombe	Manchester	Patricia Nolan	Allenstown
10-12-91	Reginald Berube	Allenstown	Sheila Patnaude	Allenstown
10-16-91	Edward Newcomb	Allenstown	Linda Boles	Allenstown
10-19-91	Glenn Ditulio	East Hampstead	Margaret Baumeister	Allenstown
10-19-91	Todd Young	Allenstown	Julie Pedone	Allenstown
10-21-91	Stephen Barnum	Allenstown	Kathleen Lavoie	Allenstown
12-21-91	Steven Pimental	Allenstown	Kim Laliberte	Allenstown

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